

03/07/2017

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. March 7, 2017, pursuant to adjournment on February 28, 2017. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Barth, seconded by Heiberger, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Bender, seconded by Karsky, to approve the February 28, 2017, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Heiberger, to approve the following bills totaling \$731,840.34. 5 ayes.

A & B Business Solut	Lease-Rental	435.59	A & B Business Solut	Maintenance C	36.95
A & B Business Solut	Office Equipm	74.07	Airgas Inc	Small Tools	217.22
Airteq	Jail Repairs	270.30	Airteq	Safety & Resc	180.00
Airway Service Inc	Automotive/Sm	423.65	Airway Service Inc	Gas,Oil,Diese	107.97
Allied Oil & Tire Co	Truck Repair	745.62	Amazon/Syncb	Office Suppli	138.24
Amazon/Syncb	Other Supplie	335.90	Amazon/Syncb	Telephone	29.98
American Solutions F	Printing/Form	984.74	Apland, Daniel Db	Welfare Rent	1,442.06
Argus Leader Adver	Publishing Fe	2,163.03	Armor Correctional H	Contract Ser	286,943.71
Axis Forensic Toxic	Lab Costs	650.00	Benco Products Inc	Automotive/Sm	153.44
Berreau Law Office	Attorney Fees	1,598.70	Bill, Leon G	Welfare Rent	600.00
Billion Empire Motor	Automotive/Sm	545.19	Blackstrap Inc	Road Material	21,514.86
Bob Barker Co	Inmate Suppli	1,669.86	Boyce Law Firm, LLP	Attorney Fees	529.00
Brown & Saenger	Office Suppli	172.70	Budget Auto Repair	Automotive/Sm	22.00
Canterbury Apts	Welfare Rent	282.00	Cartridge World	Data Processi	3,645.56
CBM Managed Services	Board Of Pris	50,697.52	CBM Managed Services	Inmate Suppli	356.17
Celtic Steps South D	Program Activ	150.00	Central SD Soc Hum	Education & T	209.00
Century Business Pro	Lease-Rental	94.40	Century Business Pro	Maintenance C	47.68
Chagolla, Albert	Interpreters	25.00	Christopherson Ander	Attorney Fees	3,195.80
City Of Dell Rapids	Welfare Utili	120.80	Climate Systems Inc	Jail Repairs	3,600.00
Clites Consulting In	Hospital Prep	2,281.03	Cole Papers Inc	HHS Custodial	578.20
Cole Papers Inc	Janitorial/Ch	559.86	Cole Papers Inc	JDC Custodial	1,712.17
Construction Product	Road Maint	121.32	Counseling Resources	Attorney Fees	900.00
Dakota District Pipe	Program Activ	200.00	Dakota Fluid Power I	Truck Repair	135.95
Decisionone Corporat	Maintenance C	168.52	Deer Hollow Ltd Ptnr	Welfare Rent	450.00
Diamond Field Common	Welfare Rent	700.00	Dover, Sena S	Bd Evaluation	1,305.00
Duffy, Ryan	Attorney Fees	890.10	Duffy, Ryan	Child Defense	2,112.40
East Park Apartments	Welfare Rent	600.00	EH Hospitality LLC	Motels	240.00
Empire Prop Mgmt LLC	Welfare Rent	550.00	Falls Community Heal	Clinics Aux	215.51
Fastenal Co	Sign Supply/I	10.15	Fastenal Co	Truck Repair	25.85
Fitts, Rod Db	Welfare Rent	500.00	Force America Distri	Truck Repair	200.00
Gaddis, Richard	Sign Deposits	50.00	Glazier, David Alan	Welfare Rent	495.00
Graham Tire Co No	Heavy Eq Rep	3,210.00	Grainger	Small Tools	164.47
Graybar Electric Co	Jail Repairs	7,520.00	Great Plains Psychol	Psych Evals	1,105.00
Guzman, Sandra V	Interpreters	100.00	Hanson, Michael W	Attorney Fees	855.40
Hayes, Lina	Interpreters	25.00	Heartland Paper Co	Janitorial/Ch	29.77
Heartland Paper Co	Small Tools	207.84	Hillyard Inc Sioux	HHS Custodial	705.84
Hobart	Jail Repairs	1,712.97	Howalt Mcdowell Ins	Notary Exp	50.00
HP Co Hewlett	Data Processi	9,864.34	Hurtgen Properties	Welfare Rent	500.00
HyVee Accounts Recei	Pharmacies	480.91	Ibe Inc	Maintenance C	264.00
Interstate Office Pr	Office Suppli	1,155.66	Intoximeters Inc	Testing Suppl	4,200.00
JCL Solutions	Janitorial/Ch	6,156.48	JCL Solutions	Kitchen/Clean	1,667.63
Jeff Larson Law LLP	Attorney Fees	3,154.10	Jim & Rons Service I	Automotive/Sm	50.00
Johnson, Richard L	Attorney Fees	316.78	Johnson, Richard L	Child Defense	278.76
Katterhagen, Mark	Bd Exp Fees	52.50	KCH Law	Attorney Fees	888.09
Lacey Rentals Inc	Lease-Rental	108.00	Lacroix Law Office	Attorney Fees	936.58
Laughlin, Nicole	Attorney Fees	1,137.60	Laughlin, Nicole	Child Defense	1,297.60

03/07/2017

Leaf	Office Suppli	129.80	Lewno Law Office	Bd Exp Fees	472.38
Lincoln County NE	Return Of Ser	35.00	Lockwood, Darcy	Bd Exp Fees	52.50
Lohff, Krystal	Bd Evaluation	1,140.00	Loving, Philip	Bd Evaluation	1,800.00
Lutheran Social Svcs	Diversion Pro	4,445.29	Lutheran Social Svcs	Evening Repor	6,800.06
Lutheran Social Svcs	Shelter Care	47,652.32	Lyon County MN Sheri	Return Of Ser	70.00
Mattson, Monica	Child Defense	2,809.90	McKesson Medical-Sur	Clinics Aux	143.84
Meadowland Apts	Welfare Rent	52.00	Medstar Paramedic In	Transportatio	200.00
Menards	Bldg/Yard Rep	28.99	Menards	Small Tools	4.47
Midamerican Energy C	Natural Gas	5,883.03	Midamerican Energy C	VOA Dakotas	1,310.88
Minn Cnty JDC Petty	Child Care It	27.50	Minn Cnty JDC Petty	Clinics Aux	22.88
Minn Cnty JDC Petty	Office Suppli	1.99	Minn Cnty JDC Petty	Postage	3.66
Minn Cnty JDC Petty	Supplemental	16.75	Minnehaha Community	Park/Recreati	30.00
Mohr, Brian & Becky	Sign Deposits	50.00	Monick Pipe & Supply	Jail Repairs	2,954.83
Multicultural Center	Interpreters	55.00	Murray Properties, L	Welfare Rent	1,200.00
Narem, Inc	Small Tools	195.45	Natl Assoc Of Crimin	Memberships	2,622.00
Natl 4-H Council Su	Office Suppli	147.50	Neve's Uniforms	Uniform Allow	937.22
Nguyen, Lam	Interpreters	104.17	Olson Law Firm	Attorney Fees	184.66
P&G Townhomes LLC	Welfare Rent	570.00	PCS MBL/Portable Com	Uniform Allow	179.91
Pennington County Ja	Extradition	10,472.65	Peters Distributing	Safety & Resc	90.00
Peterson, Bill	Program Activ	500.00	Peterson, Tom	Automotive/Sm	7.00
Pheasantland Industr	Clinics Aux	279.00	Pheasantland Industr	Printing/Form	400.07
Precision Dynamics C	Inmate Suppli	1,110.00	Prestox	Correction Ct	130.00
Prestox	Outside Repai	204.55	Qualified Presort Se	Postage	5,000.88
Quill Corp	Office Suppli	147.47	R&S Sanitation Ser	Truck Repair	996.53
Red Rock Inn	Motels	350.00	Redwood Estates LLC	Welfare Rent	1,200.00
Redwood Toxicology L	Testing Suppl	1,800.00	Sanford Clinic Fam P	Clinics Aux	53.66
Sanford Hospital	Blood Withdra	20.00	Sanford Hospital	Hospitals	2,622.60
SD Assoc Of Assessin	Education & T	1,800.00	SD Dept Of Revenue	Automotive/Sm	21.20
SD Dept Of Revenue	Bulletin Boar	109.19	SD Dept Of Revenue	Coroner Fee/T	0.61
SD Dept Of Revenue	Fingerprint/T	179.28	SD Dept Of Revenue	Gis Revenue	1.22
SD Dept Of Revenue	Misc Auditor	12.25	SD Dept Of Revenue	Misc Dir Eq	45.38
SD Dept Of Revenue	Misc Informa	3.05	SD Dept Of Revenue	Misc Treasur	28.04
SD Dept Of Transport	Bridge Repair	1,073.10	SD One Call	Building Repa	8.40
Sechser, Jenna Crt	Court Reporte	331.20	SF River Run Apts	Welfare Rent	368.00
Sheehan Mack Sales	Truck Repair	640.11	Shi International Co	Software	183.56
Sigler Fire Equipmen	Outside Repai	285.00	Sioux Falls City Fin	Reconciliatio	18,383.69
Sioux Falls Ford In	Automotive/Sm	1,153.72	Sioux Falls Utilitie	Welfare Utili	60.86
Sioux Valley Energy	Electricity	313.22	Sioux Valley Energy	Road Maint	138.59
Sioux Valley Energy	Tea-Ellis Ran	238.55	Sisson Printing Inc	Printing/Form	82.30
Spring Hill Ltd Ptnr	Welfare Rent	240.00	State Steel Of SD	Truck Repair	877.56
Stockwell Engineers	Architects	38,036.96	Szameit, Alexandra	Interpreters	314.15
TBEI Truck Bodies	Truck Repair	47,888.00	Tenth Street Inc	Automotive/Sm	97.00
Think Tourism USA Ll	Advertising	1,705.00	Tires Tires Tires In	Automotive/Sm	39.98
Tires Tires Tires In	Gas,Oil,Diese	83.04	Trana, John	Business Trav	26.88
Tristate Garage Door	Jail Repairs	110.00	Tristate Garage Door	JDC Maintenanc	4,486.00
US Bank Equipment Fi	Lease-Rental	136.72	Variety Foods LLC	Other Profess	270.02
Vash Properties	Welfare Rent	1,050.00	Vast Broadband	Telephone	63.68
Vitito, Dale Db	Uniform Allow	221.99	Vogel Motors LLC	Gas,Oil,Diese	33.00
Waltner Kolbeck Scha	Child Defense	471.80	Walton, Marcus	Attorney Fees	2,180.40
Weerheim Law Office	Attorney Fees	611.00	West Twelfth Propert	Welfare Rent	300.00
Wilkison Properties	Welfare Rent	600.00	Xcel Energy Inc	Electricity	49,546.06
Xcel Energy Inc	Welfare Utili	417.49	Zahrbock Kool Law Of	Child Defense	1,249.61

REPORTS

The Annual Report for Minnehaha County as of and for the Year Ended December 31, 2016 was received. The report will be published in the Minnehaha County legal newspapers.

PERSONNEL

MOTION by Heiberger, seconded by Bender, to approve the following personnel changes. 5 ayes.

03/07/2017

1. To demote David Eaton from Deputy Sheriff (17/3) for the Sheriff's Office to Correctional Officer in Training (12/3) for the Jail at \$17.37/hour effective 2/27/17.

Step Increases

1. Lori Montis – Assistant Director of Human Services – Human Services – 21/7 – 2/8/17 - \$2,392.80/bi-weekly

Special Personnel Action

To recognize the following significant employee anniversaries for March 2017: 5 years – Beau Blouin.

To record volunteers in County Departments for February 2017. This list is on file at Human Resources.

MOTION by Heiberger, seconded by Barth, to authorize the use of salary savings in the Public Defender's Office to hire 4-6 summer interns at \$12.00/hour for 20 hours per week. 5 ayes.

ABATEMENT

MOTION by Bender, seconded by Barth, to approve abatement of 2016 property taxes representing the Elderly Assessment Freeze for the following: RDID 18261, \$832.95. 5 ayes.

NOTICES

Taryn Sietsema, Executive Director of the Sioux Falls Area CASA Program, submitted a 60 day notice of intent to vacate the leased Minnehaha County office space located at 220 W 6th Street, Sioux Falls.

Upon the request of Kim Adamson, Finance and Budget Officer, MOTION by Heiberger, seconded by Barth, to authorize the Auditor to post a Notice of Hearing on March 21, 2017, to consider 2016 Carryovers and 2017 Supplements in the amount of \$332,507.98 in the General Fund and \$2,241,350.53 in the Special Revenue Funds. 5 ayes.

PLANNING & ZONING NOTICE

MOTION by Bender, seconded by Karsky, to authorize the Auditor to publish a Notice of Hearing to consider the vacation of the private road right-of-way described as the NE ¼, SE ¼ of Section 22 and the NW ¼, SW ¼ of S23-T102N-R51W of the 5th P.M., Minnehaha County, South Dakota. 5 ayes.

Public Comment

Tom Wiertzema, 26299 McHardy Rd, Brandon, SD, stated he had raised concerns regarding noise pollution from the Badlands Motor Speedway at a previous Commission meeting, and wanted to know if anything had come from that discussion. Commissioner Barth suggested he contact the Planning Department. Commissioners Barth and Karsky also stated Mr. Wiertzema may contact them directly regarding his concerns.

SPECIAL EVENT LIQUOR LICENSE

A public hearing was held for a Special Event On-Sale Liquor License Application submitted by Nelson Landing Inc. dba Falls Landing. The license would allow the sale and consumption of liquor at a wedding to be held on April 8, 2017, at the Blue Haven Barn. The licensed property is legally described as Track 3 (Ex #1) Krell's Addition SE ¼ 36-101-51 Wall Lake Township, located at 46594 268th St. No one spoke in opposition.

03/07/2017

MOTION by Barth, seconded by Karsky, to approve a Special Event On-Sale Liquor License for Nelson Landing Inc. dba Falls Landing for a wedding on April 8, 2017, at Blue Haven Barn. 5 ayes.

BRIEFING

Lynn DeYoung, Emergency Management Director, gave a briefing on the 2016 Rural Fire, Ambulance, and Search and Rescue year-end report highlighting the activities of the departments. Baltic, Brandon, Colton, Crooks, Dell Rapids, Garretson (Sherman), Hartford, Humboldt, Lyons, Renner, Sioux Falls (Wayne Township), Spilt Rock, and Valley Springs are the Minnehaha County Rural Volunteer Fire Departments. The Minnehaha County Rural Ambulance Agencies, also referred to as EMS, include Garretson, Dell Rapids, Jasper, Humboldt, Med-Star, and Paramedics Plus. A three year look at calls received by each rural fire department and EMS was presented, as well as the number of volunteer hours for both groups. Mike Harstad, President of the Minnehaha County Fire Chiefs Association, spoke on the activities of the Volunteer Fire Departments, described the association's focus on training, and cited a specific example of a hog confinement fire that took place north of Crooks. Tim Even, Humboldt Fire & Ambulance, spoke on EMS in Minnehaha County, the award of a body armor grant, participation in the Fitch & Associates EMS study, and trends they see within EMS. Commissioners thanked the departments for their work. Commissioner Barth recognized and thanked Chief LeRoy Koopman from the Colton Fire Department for his work on a national and local level. The Dell Rapids and Colton Fire Departments submitted year-end reports.

Dr. Jeff Luther, Rural Ambulance Quality Assurance Director, gave a briefing on the October 2016 to December 2016 County Ambulance Oversight Report. Six ambulance services respond to calls in Minnehaha County. Those six services are Jasper Ambulance, Dell Rapids Ambulance, Garretson Ambulance, Humboldt Ambulance, Med-Star Ambulance, and Paramedics Plus. Calls are reviewed at the Basic Life Support (BLS) level. Three hundred and fifty-two (352) calls came in during the fourth quarter. One hundred and nineteen (119) charts were reviewed. BLS quality indicators have been met by the ambulance services in almost all cases. The cases that did not meet the BLS quality indicators were reviewed and usually found to be documentation issues. Dr. Luther communicates with the Medical Directors when there is an issue with service.

AGREEMENTS

DJ Buthe, Highway Superintendent, presented a Professional Services Agreement between Minnehaha County and JSA Engineers and Land Surveyors for construction administrative services for the placement of asphalt surfacing on County Highway 149, starting at South Dakota Highway 38 and going 5.6 miles north to County Highway 122. The cost of services is not to exceed \$80,355 with a completion date of July 28, 2017. MOTION by Barth, seconded by Karsky, to authorize the Chair to sign the Professional Services Agreement between Minnehaha County and JSA Engineers and Land Surveyors for County Highway 149 surfacing at a cost not to exceed \$80,355. 5 ayes.

DJ Buthe, Highway Superintendent, gave a briefing on a Professional Services Agreement between Minnehaha County and Short, Elliot, Hendrickson, Inc. for construction administration services for the replacement of structure 50-205-140, also known as the Renner Bridge located within the unincorporated city limits of Renner along County Highway 130. The cost of services is not to exceed \$58,959. MOTION by Karsky, seconded by Heiberger, to authorize the Chair to sign the Professional Services Agreement between Minnehaha County and Short, Elliot, Hendrickson, Inc. for the replacement of Structure 50-205-140, in an amount not to exceed \$58,959. 5 ayes.

DJ Buthe, Highway Superintendent, presented a Professional Services Agreement between Minnehaha County and JSA Engineers and Land Surveyors for preliminary engineering and final design services for the reconstruction of 5.3 miles of County Highway 149, from the south side of Colton to Highway 122. The cost of services is not to exceed \$345,251.72. MOTION by Heiberger, seconded by Karsky, to authorize the Chair to sign

03/07/2017

the agreement Professional Services Agreement between Minnehaha County and JSA Engineers and Land Surveyors for the reconstruction of County Highway 149 at a cost not to exceed \$345,251.72. 5 ayes.

BRIEFING

Traci Smith, Public Defender Director, gave a briefing on the Alternative Sentencing Worker Program (ASW) created through a partnership with Southeastern Behavioral HealthCare. Debbie Faini, Alternative Sentencing Worker, and Mike Miller, Chief Deputy Public Defender, gave an overview of how the ASW program came to be and reported the program highlights defense services that provides judges with resources and alternatives to incarceration, provides services and treatment for successful transition into the community, saves on incarceration costs, reduces recidivism, and increases client's economic self-sufficiency. Ms. Faini and Mr. Miller also cited three client examples where the program was effective.

PROCLAMATION

Upon the request of Chuck Martinell, 4H/Youth Development Advisor, MOTION by Heiberger, seconded by Barth, to issue a Proclamation Declaring March 14-15, 2017, as Sioux Empire Water Festival Days in Minnehaha County. 5 ayes.

PROPOSAL

Monte Watembach, Information Technology Director, presented a proposal from BerryDunn that would assist Minnehaha County during the Enterprise Resource Planning software replacement project by providing either project oversight (Option 1) or project management (Option 2). Staff recommends choosing Option 2, due to BerryDunn's experience and skillset in project management, financial software, tax software, HR/payroll software, and complex software solutions. Option 2 would include 94 weeks of project management and 48 on-site trips at a total cost of \$384,212. The cost for project management is in the budget. MOTION by Karsky, seconded by Heiberger, to approve proposal Option 2 from BerryDunn for 94 weeks of project management of the Enterprise Resource Planning software replacement project at a cost of \$384,212. 5 ayes.

APPOINTMENT

Upon the request of Carol Muller, Commission Administrative Officer, MOTION by Barth, seconded by Bender, to authorize the Chair to sign Resolution MC17-7 to cross-appoint regular and alternate lay members of the Lincoln County Mental Illness Board to the Minnehaha County Board of Mental Illness. 5 ayes.

RESOLUTION MC17-7

CROSS-APPOINTING LINCOLN COUNTY REGULAR AND ALTERNATE LAY MENTAL ILLNESS BOARD MEMBERS TO THE MINNEHAHA COUNTY BOARD OF MENTAL ILLNESS

WHEREAS, on March 28, 2006 Minnehaha and Lincoln Counties executed a Joint Cooperative Agreement for Consolidated Mental Illness Boards; and

WHEREAS, it is the recommendation of the Co-Chairs of the Joint Minnehaha-Lincoln County Board of Mental Illnesses that Lincoln County Regular and Alternate Lay Mental Illness Board Members be Cross-Appointed as Regular and Alternate Lay Board Members of the Minnehaha-Lincoln County Board of Mental Illness;

NOW, THEREFORE, BE IT RESOLVED BY THE MINNEHAHA COUNTY COMMISSION, that it hereby appoints Lincoln County residents Sean Kooistra and Victoria Britson as lay members, and Lincoln County resident Janae Poppens as alternate lay member, to the Minnehaha/Lincoln County Board of Mental Illness to terms concurrent with those previously established by action of the Lincoln County Commission, pursuant to the terms of the Counties' Joint Cooperative Agreement.

03/07/2017

Dated this 7th day of March, 2017

APPROVED BY THE COMMISSION:

Gerald Beninga

Chairman

ATTEST: Bob Litz, Auditor

Olivia Larson

Deputy Auditor

LEGISLATIVE UPDATE

Carol Muller, Commission Administrative Officer, gave an update and status report of the 2017 Legislative Session on bills that impact Minnehaha County.

LIAISON REPORTS

Commissioner Heiberger reported on the February 23, 2017, kickoff for the Triage Center project where a video conference was held with technical support representatives, who will assist with the project.

Commissioner Heiberger reported on attending public safety assessment meetings regarding felony charges.

Commissioner Heiberger reported the State of South Dakota declined a two year study suggestion regarding how the Public Defender's Office works in South Dakota.

Commissioner Heiberger reported on the National Association of Counties (NACo) 2017 Legislative Conference where she attended a variety of meetings on topics such as public safety, data driven justice, and the Arnold Foundation. Commissioner Barth also attended the conference and reported on meetings regarding topics such as homelessness and international trade.

Commissioner Karsky reported the meeting materials for the March 8, 2017, Library Board meeting show an increase in circulation due to a new renewal practice.

OLD BUSINESS

Commissioner Barth commented on the number of people in the Commission Meeting room and stated the room can get crowded now that the overflow space is no longer available.

Commissioner Beninga reported on how Commissioners were assigned as liaisons for three large projects: 1) the jail project 2) the triage center project, and 3) working with the Arnold Foundation regarding pre-trial services.

MOTION by Barth, seconded by Bender, to adjourn into executive session for personnel and contracts. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday March 14, 2017.

APPROVED BY THE COMMISSION:

Gerald Beninga

Chair

ATTEST:

Olivia Larson

Deputy Auditor