

06/20/2017

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. June 20, 2017, pursuant to adjournment on June 13, 2017. Commissioners present were: Barth, Bender, Heiberger, and Karsky. Commissioner Beninga was absent. Also present were Olivia Larson, Commission Recorder, and Maggie Gillespie, Senior Deputy State's Attorney.

MOTION by Karsky, seconded by Barth, to approve the agenda. 4 ayes.

#### MINUTES APPROVAL

MOTION by Heiberger, seconded by Karsky, to approve the June 13, 2017, Commission Minutes. 4 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Heiberger, to approve the following bills totaling \$628,209.98. 4 ayes.

A & B Business Solut	Lease-Rental	71.31	A Bar K Inc	Automotive/Sm	4.76
A Bar K Inc	Small Tools	23.57	A To Z World Languag	Interpreters	365.00
Advantage Investment	Welfare Rent	1,055.00	Airgas Inc	Gas,Oil,Diese	85.77
Airgas Inc	Lease-Rental	41.85	Airgas Inc	Small Tools	163.16
Airway Service Inc	Automotive/Sm	411.20	Airway Service Inc	Gas,Oil,Diese	249.60
Allied Oil & Tire Co	Automotive/Sm	115.00	American Ink LLC	Uniform Allow	80.76
Anesthesiology Assoc	Physicians	120.40	Argus Leader Adver	Publishing Fe	1,448.35
Arntz, Timothy G	Amounts Held	732.94	Associated Consult/E	Juvenile Dete	550.00
Automatic Building C	Jail Repairs	471.43	Avera Health Informa	Clinics Aux	164.50
Avera McKennan Behav	Education	750.00	Avera McKennan Hospi	Blood Withdra	78.00
Avera McKennan Hospi	Hospitals	2,207.90	Axis Forensic Toxic	Lab Costs	150.00
Baker, Mary	Business Trav	63.17	Banner Associates In	Architects	6,691.29
Beacon Hill Apts LLC	Welfare Rent	1,200.00	Bennett, Thomas L M	Other Profess	1,050.00
BerryDunn	Consultants	21,072.68	Bethke, Lillian	Amounts Held	250.78
Bierschbach Equipmen	Bridge Repair	510.60	BNSF Railway Co	Contracted Co	1,648.79
Boyer Trucks Sioux F	Truck Repair	33.42	Brown & Saenger	Furniture	799.00
Builders Supply Co	Building Repa	344.25	Bureau Of Informatio	Data Communic	113.00
Bureau Of Informatio	Telephone	396.28	Butler Machinery Co	Truck Repair	121.00
C&R Supply Inc	Truck Repair	14.75	Campbell Supply Co I	Bridge Repair	24.36
Canfield Business In	Office Equipm	60.00	Cartridge World	Data Processi	336.96
Cartridge World	Office Suppli	482.97	Century Business Pro	Lease-Rental	638.48
Century Business Pro	Maintenance	76.58	Centurylink QC	Contract Serv	13.41
Centurylink QC	Telephone	1,593.59	Certified Languages	Interpreters	183.15
Change Healthcare So	Data Processi	49.00	Civil Design Inc	Architects	38,467.50
Cloud 9 Motel	Motels	250.00	Cobb, Vernon C	Amounts Held	340.02
Cole Papers Inc	HHS Custodial	1,068.16	Cole Papers Inc	Janitorial/Ch	288.61
Cole Papers Inc	JDC Custodial	526.62	Colton Redi-Mix Co	Road Maint	700.00
Compass Center	Other Misc	17,500.00	Concrete Materials	Road Maint	98,856.80
Construction Product	Bridge Repair	990.00	Construction Product	Small Tools	27.90
Culligan Water	Data Processi	35.00	Dakota Data Shred	Other Profess	155.25
Dakota Data Shred	Trash Removal	329.00	Dakota Embalming & T	Transportatio	480.00
Dakota Fluid Power I	Truck Repair	562.58	Dakota Psychological	Psych Evals	3,493.00
Dakota Riggers & Too	Truck Repair	20.00	Dash Medical Gloves	Kitchen/Clean	209.50
Deans Bulk Svc	Gas,Oil,Diese	214.00	Dedula, Carla F	Court Reporte	60.80
Dickes, Heath & Sara	Amounts Held	531.53	Dyer, Christopher S	Amounts Held	1,392.68
EH Hospitality LLC	Motels	1,000.00	Eich Law Office LLC	Attorney Fees	1,582.32
Ekeren, Marvin R	Bd Exp Fees	52.50	Evans, Preston	Investigators	321.30
Family Service Inc	Expenditures	195.00	Ferguson Enterp Inc	Jail Repairs	415.12
Ferguson Enterp Inc	Small Tools	658.19	Finberg Family LLC	Welfare Rent	440.00
First Step Counselin	Attorney Fees	60.00	Fleetpride Holt I	Truck Repair	408.24
Forum Communications	Advertising	370.00	Fremont Water Soluti	Heat,Vent & A	353.67
G&H Distributing I	Truck Repair	63.03	George, Aaron	Welfare Rent	500.00
Graham, Brian/Leslie	Welfare Rent	550.00	Grainger	Small Tools	81.12
Gunderson, Geoff	Program Activ	100.00	Gunner, Andrea	Court Reporte	117.80
Guzman, Sandra V	Interpreters	100.00	Hall, Vien V	Interpreters	50.00
Hammer, Ralph	Special Proje	18.77	Hayes, Lina	Interpreters	50.00

06/20/2017

Heartland Paper Co	Janitorial/Ch	58.95	Heartland Paper Co	Small Tools	205.76
Heesch, Dennis	Amounts Held	54.02	Heidepriem, Purtell	Attorney Fees	9,560.76
Heidepriem, Purtell	Child Defense	888.25	Heimdal, Marie Ann	Court Reporte	271.00
Heirigs, Mary Ellen	Bd Exp Fees	283.20	Heritage Apartments	Welfare Rent	468.00
Hillyard Inc Sioux	Janitorial/Ch	556.76	Hobart Sales & Servi	Jail Repairs	1,482.02
Hoekstra Reporting	Court Reporte	342.20	Hoiland, Darrel E	Amounts Held	1,217.39
HOV Services Inc	Microfilming	326.58	Interstate Office Pr	Office Suppli	453.46
ISS Facility Svcs-Mi	Contract Serv	15,685.00	Jaymar	Printing/Form	246.91
JC Schultz Enterpris	Janitorial/Ch	375.89	JCL Solutions	JDC Custodial	238.08
JCL Solutions	Kitchen/Clean	338.90	Jeff Larson Law LLP	Attorney Fees	216.20
Johnson Controls In	Building Repa	258.18	Johnson, Brett	Business Trav	15.00
Johnson, Richard L	Attorney Fees	1,108.26	Johnson, Richard L	Child Defense	313.96
Josiahs's Coffeehous	Innovation Gr	450.00	Katterhagen, Mark	Bd Exp Fees	45.00
KCH Law	Attorney Fees	135.86	Kittelson, Leona	Amounts Held	815.82
Kone Inc	Other Profess	61.23	Lassegaard, Samuel C	Welfare Rent	687.50
Lewis & Clark Bhs	Bd Evaluation	2,240.00	Lewno Law Office	Bd Exp Fees	449.88
Lisa Carlson Reporti	Court Reporte	153.00	Litz, Bob	Business Trav	43.00
Matheson Tri-Gas Inc	Small Tools	41.19	Matthew Olson Law	Attorney Fees	999.40
Mattson, Monica	Child Defense	476.90	Medstar Paramedic In	Transportatio	600.00
Meinders, Ray	Welfare Rent	375.00	Menards	Park/Recreati	11.76
Metro Communications	Other Misc	210,260.04	Michaelson Apts	Welfare Rent	40.00
Microfilm Imaging Sy	Contract Serv	3,315.60	Microfilm Imaging Sy	Office Suppli	40.35
Midamerican Energy C	Welfare Utili	389.53	Midco	Telephone	85.00
Midwest Alarm Co	Other Profess	424.80	Midwest Alarm Co	Outside Repai	270.00
Midwest Alarm Co	VOA Dakotas	101.28	Midwest Residential	Welfare Rent	305.00
Miller Funeral Home	Burials	2,000.00	Minnehaha Community	Bridge Repair	148.50
MJ Dalsin Co	Juvenile Dete	2,900.00	Monick Pipe & Supply	Jail Repairs	1,061.81
Montrose Body Shop L	Automotive/Sm	115.77	Morse Correctional H	Contract Serv	1,200.00
Multicultural Center	Interpreters	797.50	Murray Properties L	Welfare Rent	600.00
Napa Auto Parts Of S	Truck Repair	37.33	National Student Hou	Welfare Rent	1,500.00
Pheasantland Industr	Contracted Co	126.00	Phillips, Joshua	2014 JAG Gran	175.00
Prestox	Outside Repai	130.00	Qualified Presort Se	Postage	11.56
Redwood Estates LLC	Welfare Rent	600.00	Regional Health Home	Contract Serv	12.59
Rescue Phone Inc	Other Supplie	150.00	Rods Property Manage	Welfare Rent	500.00
Rotorooter	JDC Maintenanc	110.00	Rotorooter	Trash Removal	325.00
Runge, Joanne	Welfare Rent	600.00	Sage Projects Consul	Innovation Gr	240.00
Sage Software Inc	Data Processi	2,214.00	Sanford Hospital Med	Clinics Aux	13.50
Sanford Hospital Med	Medical Recor	15.25	Sanford Occupational	Expenditures	479.26
Satellite Tracking O	Program Suppl	5,131.75	SD Assn Of County Of	Amounts Held	5,368.00
SD Dept Of Public Sa	Other Misc	28.00	SD Dept Of Revenue	Blood/Chemica	5,803.00
SD Dept Of Revenue	Lab Costs	175.00	SD Human Services Ce	Clinics Aux	31.20
SD One Call	Building Repa	8.40	SDASRO	Education	50.00
Sherwin Williams	Other Supplie	258.48	Short Elliott Hendri	Architects	12,391.64
Sioux Equipment Co I	Automotive/Sm	25.86	Sioux Falls Area Hum	Other Misc	3,623.81
Sioux Falls City Fin	Gas,Oil,Diese	11,195.70	Sioux Falls City Fin	HIDTA Grant	143.71
Sioux Falls Rubber S	Office Suppli	158.75	Sioux Falls Two Way	2016 JAG Gran	700.00
Sioux Falls Utilitie	Water Sewer	2,415.00	Sioux Falls Utilitie	Welfare Utili	366.34
Sioux Valley Energy	Welfare Utili	531.00	Southeastern Behavio	Crisis Interv	6,898.64
Spring Centre Apartm	Welfare Rent	500.00	St Francis House	Other Profess	128.48
Stauffacher, Travis	Investigators	51.74	Stoney Creek Townhom	Welfare Rent	265.00
Storhaug, Adrean	Welfare Rent	600.00	Strange Farrell John	Attorney Fees	4,381.40
Stronghold Counselin	Psych Evals	1,500.00	Sturdevants Auto Par	Automotive/Sm	32.44
Sure Test Inc	Professional	360.00	Swanda, Karen	Bd Exp Fees	30.00
Szameit, Alexandra	Interpreters	250.00	TCP Properties Inc	Welfare Rent	1,100.00
Tegra Group Inc	Jail Expansio	25,864.00	Testpoint Medical LL	Blood Withdra	6,480.00
Thomson Reuters We	Legal Researc	2,008.96	Thyssenkrupp Elevato	Lease-Rental	3,006.96
Tires Tires Tires In	Automotive/Sm	150.00	Toering, Jason	Business Trav	43.00
Tomacelli's Too	Jury Fees	107.43	Tool, Hubert W	Amounts Held	837.16
Trane	Correction Ct	8,587.74	Tristate Garage Door	Jail Repairs	260.00
Trugreen Limited Par	Other Profess	55.00	Tschetter & Adams La	Attorney Fees	456.67
Variety Foods LLC	Other Profess	499.03	Variety Foods LLC	Other Supplie	65.90
Verizon Wireless	Data Processi	1,093.66	Verizon Wireless	HIDTA Grant	94.11
Verizon Wireless	Safety & Resc	163.91	Verizon Wireless	Telephone	5,026.66
Victoria Estates Ltd	Welfare Rent	420.00	Voigt, Debra	Child Defense	3,394.80
Walgreen Co	Pharmacies	47.69	Walmart	Pharmacies	55.04

06/20/2017

Weber County UT Sh	Return Of Ser	72.50	Western Detention	JDC Maintenanc	280.29
Wheelco Brake & Supp	Automotive/Sm	158.80	Wheelco Brake & Supp	Small Tools	80.00
Wilka & Welter LLP	Child Defense	1,685.24	Winner Police Depart	Extradition	225.20
Woodall, Kristin A	Court Reporte	41.80	Workforce	Recruitment	1,234.41
Xcel Energy Inc	Electricity	958.74	Xcel Energy Inc	Road Maint	26.39
Xcel Energy Inc	Welfare Utili	1,945.14	Yankton County Sheri	Return Of Ser	100.00
Yankton County Treas	Attorney Fees	1,686.00	Yellow Cab Co Inc	Transportatio	40.00
YMCA SF Housing YM	Welfare Rent	500.00	Yogi Holdings Inc	Welfare Rent	500.00
10Th Street Autawash	Automotive/Sm	15.45	112 Inc Db a Huey Ap	Welfare Rent	500.00

## REPORTS

The Rural Ambulance 1<sup>st</sup> Quarter Oversight Report was received and placed on file in the Auditor's Office. Dr. Jeff Luther, Rural Ambulance Quality Assurance Director, provided an overview of the report and clarified Garretson's quality review percentage is lower than the other ambulance services due their number of nursing home transport calls.

## PERSONNEL

MOTION by Heiberger, seconded by Barth, to approve the following personnel changes. 4 ayes.

1. To accept the resignation of Katheryn Dunn as Senior Deputy Public Defender for the Public Defender's Office effective 6/20/17.
2. To accept the resignation of Kristopher Dearie as Correctional Officer for the Jail effective 6/14/17.
3. To discharge Jacob Renner as Correctional Officer in Training for the Jail effective 6/2/17.
4. To discharge Jason Davis as Correctional Officer in Training for the Jail effective 6/9/17.
5. To end the seasonal employment of Brandon Flory as Laborer for the Highway effective 6/22/17.
6. To end the variable hour employment of Jessica Walraven as Safe Home Program Worker for Safe Home effective 6/23/17.
7. To accept the retirement of Thomas Peterson as Highway Equipment Services and Parts Manager for the Highway effective 6/15/17.

## Step Increases

1. Christian Griesse – Highway Bridge and Sign Supervisor – Highway – 18/11 – 6/11/17 - \$28.47/hour
2. Cheryl Olson – Assistant Register of Deeds – Register of Deeds – 19/8 – 6/20/17 - \$27.77/hour
3. Robbin Ketcham – Senior Records Technician – Register of Deeds – 12/14 – 6/22/17 - \$22.80/hour
4. Kelli Peterson – Victim Witness Assistant – State's Attorney's Office – 16/7 – 5/4/17 - \$23.37/hour
5. Randy Sample – Senior Trial Attorney – State's Attorney's Office – 23/16 – 5/29/17 - \$3,640.80/bi-weekly
6. Peggy Henley – Legal Office Assistant – State's Attorney's Office – 10/13 – 5/22/17 - \$20.15/hour

06/20/2017

### Special Personnel Action

MOTION by Karsky, seconded by Barth, to change the title of “Highway Equipment Services/Parts Manager” in the Highway Department to “Fleet Supervisor.” 4 ayes.

MOTION by Barth, seconded by Heiberger, to approve a temporary pay increase of approximately 5% from \$25.80/hour (16/11) to \$27.10/hour (16/13) for Francis Konechne, Mechanic Team Leader, for the Highway due to additional responsibilities resulting from the vacancy of the Fleet Supervisor position effective 6/19/17. 4 ayes.

### ABATEMENTS

MOTION by Heiberger, seconded by Karsky, to approve the following 2016 property tax abatements: Beacon Apartments Limited Partnership, RDID 35718, 2802 E 20<sup>th</sup> St., Sioux Falls, in the amount of \$4,188.89; and Beacon Apartments Limited Partnership, 308 S Bahnsen Ave, Sioux Falls, RDID 53684, in the amount of \$9,089.73. 4 ayes.

### PUBLIC COMMENT

Bob Litz, Auditor, introduced Vicki Huitt as the Auditor’s Office new Accounting Manager. Ms. Huitt expressed her excitement for joining the County in this new position.

### SIoux FALLS JAYCEES

A notice was received from the Sioux Falls Jaycees of their intent to conduct a fundraising raffle that started on or after May 1, 2017, with the drawing to be held on July 4, 2017, at the W. H. Lyon Fairgrounds in conjunction with the Annual 4<sup>th</sup> of July Fireworks Celebration. The money raised will be used to support the firework show. Travis Arneson, Sioux Falls Jaycees 4<sup>th</sup> of July Celebration Co-Chair, and Edith Arneson, 814 W 20<sup>th</sup> St., were present and spoke on the fundraising efforts to keep the event going and the additional attractions taking place during the celebration in honor of the 50<sup>th</sup> anniversary.

### AGREEMENTS

DJ Buthe, Highway Superintendent, presented an agreement between Minnehaha County and the South Dakota Department of Transportation (SDDOT) for the jurisdictional transfer of South Dakota State Highway 17 (SD17) to Minnehaha County. The SDDOT will transfer ownership interests, jurisdiction, and operational and maintenance responsibilities to Minnehaha County on two segments of SD17. These segments are described as Transfer Segment 1: a section of SD17 from the Minnehaha County border (268<sup>th</sup> Street) to the junction with South Dakota Highway 42 (SD42), approximately 3.1 miles in length; and Transfer Segment 2: the portion of 472<sup>nd</sup> Avenue identified as the portion from 258<sup>th</sup> Street to approximately 1,350 feet north. The SDDOT has agreed to pay the County \$1,640,000. Mr. Buthe requested these proceeds be placed in the Building Fund, as opposed to the Highway Fund, due to Provision 4.D of the agreement allowing for the proceeds to be used for facilities construction and maintenance. Bob Litz, Auditor, stated the Auditor’s Office recommends placing the proceeds directly in the Building Fund. MOTION by Karsky, seconded by Heiberger, to authorize the Chair to sign the Maintenance Agreement and Jurisdiction Transfer with the South Dakota Department of Transportation for portions of South Dakota State Highway 17 with the transfer process to begin upon execution of the agreement at a total cost of \$1,640,000 and to authorize these proceeds to be deposited into Minnehaha County’s Building Fund upon receipt. 4 ayes.

DJ Buthe, Highway Superintendent, presented a joint agreement between Minnehaha County and the City of Brandon (City) for joint power over bridge Structure 50-284-170. Portions of the bridge have recently been annexed by the City. Due to the proximity of the bridge and the City’s future development plans, they have requested extra width and sidewalk to be added to the design of the bridge. Along with this request, the City

06/20/2017

would be required to pay 70% of the costs of the work, as well as a \$1,000 annual payment to cover general maintenance. MOTION by Heiberger, seconded by Karsky, to authorize the Chair to sign the Joint Agreement with the City of Brandon for the joint power of Structure 50-284-170 with the City of Brandon paying 70% of the costs of work and a \$1,000 annual payment; and to authorize the reimbursement from this agreement to be deposited into Minnehaha County's Highway Fund upon receipt. 4 ayes.

DJ Buthe, Highway Superintendent, gave a briefing on an agreement between Minnehaha County and the South Dakota Department of Transportation (SDDOT) for the 2017 Pavement Striping Program, Project #000S(00)016 PCN 043E. The project would allow approximately 320.20 miles of County roads to be striped. The estimated total cost for the project is \$266,265.08. The SDDOT has limited their financial participation to \$58,822.18, making a total cost to the County of \$207,422.90. MOTION by Heiberger, seconded by Karsky, to authorize the Chair to sign the agreement between Minnehaha County and the South Dakota Department of Transportation for the Pavement Striping Program, Project #000S(00)016 PCN 043E, at a total cost of \$266,265.08. 4 ayes.

#### FAIRGROUNDS GRANDSTAND

Mark Kriens, Facilities Director, requested authorization to utilize budgeted grandstand improvement funds to replace hand railings on the W.H. Lyon Fairgrounds grandstand. The existing hand railings are no longer attached in several areas due to deterioration where the railing is mortared into the concrete. A proposal received from the American Fence Company would allow for the project to be completed before the 2017 Sioux Empire Fair begins and includes a proposed cost of \$23,427. The Building Fund has \$150,000 allocated for grandstand improvements. MOTION by Heiberger, seconded by Karsky, to authorize the utilization of the Building Fund's grandstand improvement funds to replace hand railings at the W.H. Lyon Fairgrounds grandstand and accept the proposal received from American Fence Company at a proposed cost of \$23,427. 4 ayes.

#### CONTRACT

Carol Muller, Commission Administrative Officer, presented a contract between Minnehaha County and the SD Department of Social Services, Division of Behavioral Health for the clinically-managed residential detoxification program. The FY 2017 contract expired May 31, 2017. The Department of Social Services, Division of Behavioral Health, has set aside \$63,702 in state funds for FY 2018 detox expenditures at the Minnehaha County Detox Center. The contract begins June 1, 2017 and will end on May 31, 2018. MOTION by Heiberger, seconded by Karsky, to authorize the Chair to sign the contract between Minnehaha County and the SD Department of Social Services, Division of Behavioral Health for FY 2018 Clinically Managed Residential Detoxification Services in the amount of \$63,702 starting June 1, 2017 and ending May 31<sup>st</sup>, 2018. 4 ayes.

#### LIAISON REPORT

Commissioner Barth reported that Commissioners have been meeting regularly in regard to ambulance services and emergency management provided in the County.

#### NEW BUSINESS

Bob Litz, Auditor, reported on attending certification meetings in Pierre, SD with Jason Toering, Computer Support Technician, for new election equipment and software, which was approved by the State Board of Elections. A meeting will take place in February 2018 to go over the County's needs and conduct a testing session.

MOTION by Heiberger, seconded by Barth, to adjourn into executive session for personnel. 4 ayes.

06/20/2017

The Commission adjourned until 9:00 a.m. on Tuesday June 27, 2017.

APPROVED BY THE COMMISSION:

Gerald Beninga

Chair

ATTEST:

Olivia Larson

Deputy Auditor