

07/25/2017

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. July 25, 2017, pursuant to adjournment on July 18, 2017. Commissioners present were: Barth, Bender, and Beninga. Commissioners Heiberger and Karsky were absent. Also present were Olivia Larson, Commission Recorder, and Judy Wehrkamp, Senior Deputy State's Attorney.

MOTION by Barth, seconded by Bender, to approve the agenda. 3 ayes.

MINUTES APPROVAL

MOTION by Bender, seconded by Barth, to approve the July 18, 2017, Commission Minutes. 3 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$2,534,695.76. 3 ayes.

A&B Business	Lease-Rental	157.81	A&B Business	Maintenance	184.00
A Bar K	Truck Repair	7.11	A To Z World Language	Interpreters	7,635.00
Active Data Systems	Other Prof	3,145.00	Advanced Pest	Maintenance	70.00
Affordable Housing	Welfare Rent	406.00	Airgas	Small Tools	138.98
Airway Service	Automotive	1,674.56	Airway Service	Gas,Oil,Diesel	89.21
Allied Oil & Tire	Truck Repair	54.00	Amazon	Office Supplies	276.74
Amazon	Other Supplies	68.04	AMP	Welfare Rent	500.00
Andersons Towing	Investigators	130.00	Architecture	Repair/Reno	1,443.75
Argus Leader	Publishing Fee	2,117.45	Armor Correctional	Contract Svc	235,088.16
AT&T	Safety & Res	40.75	Avera Health	Clinics Aux	40.00
Avera McKennan	Blood Withdraw	242.00	Avera McKennan	Hospitals	12,857.05
Avera McKennan	Psych Evals	750.00	Banner Associates	Architects	13,048.90
Beacon Hill	Welfare Rent	690.00	Benco Products	Architects	460.00
Benz, Vergil C	Welfare Rent	1,220.00	BerryDunn	Consultants	20,698.85
Bituminous Paving	Contracted	1,458,382.27	Black-Top Paving	Contracted Co	63,922.42
Bob Barker	Inmate Supplie	2,634.55	Boyd, Michelle	Business Trav	113.79
Boyd, Michelle	2014 JAG Gran	133.16	Breuer, Steve	Extradition	86.00
Bruxvoort, Jordan	Interpreters	100.00	Builders Supply	Small Tools	729.00
Bureau Of Information	Data Comm	113.00	Bureau Of Information	Telephone	364.89
Butler Machinery	Automotive	786.67	Butler Machinery	Heavy Eq Rep	14.34
Butler Machinery	Parts Inv	1,758.92	Canfield Business	Office Supplies	40.59
Cartridge World	Data Proc	1,564.85	CBM Managed Services	Board Of Pris	38,618.88
CBM Managed Services	Inmate Supplies	265.21	Center For Family	Other Prof	525.92
Century Business	Maintenance	1,307.64	Centurylink	Contract Svc	13.41
Centurylink	Telephone	160.03	Certified Languages	Interpreters	144.00
Change Healthcare	Data Proc	49.00	Charmtex	Inmate Suppli	1,123.20
Christopherson Ander	Attorney Fees	282.00	Ciox Health	Investigators	23.03
Civic Research	Subscriptions	179.95	Cloud 9 Motel	Motels	75.00
Coffee County AL	Return Of Svc	40.00	Cole Papers	JDC Custodial	598.42
Computer Forensic	Other Profess	900.00	Concrete Materials	Road Maint	78,461.63
CRC Prop	Welfare Rent	500.00	Crooks Municipal	Welfare Utili	17.03
Cummins Central	Jail Repairs	1,635.54	Dakota Supply Group	Parks/Rec	75.00
Davison Co SD Sheriff	Board Of Pris	380.00	Deans Bulk Svc	Parts Inv	1,657.00
Dedula, Carla F	Court Reporter	26.60	Dell Rapids	Ambulance Svc	12,500.00
Dindot-Klusmann	Burials	969.16	East Park Apts	Welfare Rent	600.00
EH Hospitality	Motels	2,000.00	Ergometrics	Recruitment	650.00
Fastenal	Small Tools	18.72	First Premier Bank	Investigators	69.23
Fleetpride	Truck Repair	121.11	Galls Quartermaster	Explorer Don	51.04
Galls Quartermaster	Uniform Allow	2,923.43	George, Aaron	Motels	600.00
George, Aaron	Welfare Rent	3,140.00	Global Tel Link	Telephone	3.76
Gripp, Robert J	Program Act	300.00	Guzman, Sandra V	Interpreters	150.00
Hardy Reynolds Law	Attorney Fees	676.80	Harms Oil	Gas,Oil,Diese	12,764.27
Hasseler, Kenneth D	Other Prof	3,580.00	Haugaard Law	Bd Exp Fees	4,394.50
Heimdahl, Marie Ann	Court Reporter	961.40	Heise, Corey	Extradition	80.00
Heritage Funeral	Burials	2,000.00	Horizon Agency	Expenditures	2,587.00
Hurtgen Properties	Welfare Rent	500.00	I State Truck Ctr	Parts Inv	156.71

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Infrastructure Desig	Architects	80,150.33	Ingemansen, Jason	Education	394.05
Interstate All Batte	Heavy Eq Rep	344.85	Interstate	Office Supplies	846.21
ISS Facility Service	Contract Svc	15,685.00	JCL Solutions	Kitchen	1,869.19
Jerke, Heidi	Business Trav	268.00	John Koch	Welfare Rent	500.00
Johnson, Clara	Bd Exp Fees	520.00	Johnson, Richard L	Attorney Fees	361.90
Johnson, Richard L	Child Defense	977.96	Katterhagen, Mark	Bd Exp Fees	75.00
Koch Hazard Architect	Museum Col	34,431.59	Kone	Outside Repair	9,000.00
Laughlin Law	Attorney Fees	578.00	Laughlin Law	Child Defense	402.20
Lewis & Clark BHS	Bd Eval	2,080.00	Lewno Law	Bd Exp Fees	815.98
Lifescape	Medical Record	25.00	Lockwood, Darcy	Bd Exp Fees	30.00
Lutheran Social Svcs	Interpreters	350.00	Marberg, Richard	Archive/Pres	2,800.69
McGowan, Aaron F	Business Trav	189.00	Meadowland Apts	Welfare Rent	143.00
Menards	Bridge Repair	19.95	Metro Communications	Clinics Aux	600.00
Metro Communications	Other Misc	186,416.11	Mikelson, Gary E	Attorney Fees	620.82
MC SO Petty	Investigators	176.21	Monick Pipe & Supply	Jail Repairs	1,068.45
Morse Correctional	Contract Svc	1,200.00	Multicultural Center	Interpreters	165.00
Murray Properties	Welfare Rent	500.00	Newman Signs	Sign Supply	3,354.70
Nguyen, Lam	Interpreters	100.00	Nichole Carper	Attorney Fees	746.70
Nyberg's Ace Hardware	Other Supplies	27.98	Oreilly Auto Parts	Automotive	6.49
Palluck, Ethan	Extradition	80.00	Pharmchem	Testing Sup	975.00
Pheasantland	Inmate Supplie	1,500.00	Pheasantland	Printing/Form	924.00
Phoenix Supply	Child Care	41.95	Phoenix Supply	Child Care	89.38
Phoenix Supply	Inmate Supplie	1,112.00	Pollard Law	Attorney Fees	388.00
Pomps Tire Service	Automotive	1,240.37	Property Records	Memberships	230.00
Qualified Presort	Museum Report	518.45	Quality Efficiencies	Motels	1,555.00
RDO Equipment Co	Heavy Eq Rep	169.08	Richard-Ewing Equip	Jail Repairs	170.24
Risty, Maxine J	Court Reporter	182.40	Rods Property	Welfare Rent	570.00
Rotorooter	Jail Repairs	110.00	Safe Home	Notes Rec SF	-2,603.84
Safe Home	Other Misc	-990.25	Safe Home	Rent Sub	10,638.00
Sanford Hospital	Blood Withdraw	60.00	Sanford Hospital	Hospitals	16,932.68
Sanford Laboratories	Lab Costs	286.76	Satellite Tracking	Program Sup	4,917.25
Schaunaman, Kurt	Other Supplies	17.23	Scilawforensics	Other Prof	600.00
SD Dept Of Public	Other Misc	58.00	SD Dept Of Rev	Blood/Chem	1,212.00
SD Human Services	Clinics Aux	31.80	SD Planners Assoc	Education	590.00
Sehr, Francis J	Welfare Rent	500.00	Sigler Fire Equip	Other Prof	56.00
Sioux Falls City	Blood/Chem	4,060.00	Sioux Falls City	Gas,Oil,Diese	10,565.65
Sioux Falls City	HIDTA Grant	117.96	Sioux Falls Psych	Other Prof	1,250.00
Sioux Falls Rubber	Notary Exp	29.95	Sioux Falls Utilities	Electricity	12,086.00
Sioux Falls Utilities	Water Sewer	16,431.60	Sioux Falls Utilities	Welfare Utili	371.56
Sioux Valley Energy	Welfare Utili	192.52	Sisson Printing	Office Sup	1,106.20
Society Of Broken	Program Act	200.00	Southeastern Behavior	Other Prof	1,900.00
Spaans, Jeanette	Business Trav	50.40	Spring Centre Apt	Welfare Rent	971.00
St Francis House	Other Prof	113.88	Stoney Creek	Welfare Rent	500.00
Stronghold Counselin	Psych Evals	750.00	Sturdevants Auto Par	Heavy Eq Rep	17.09
Swanda, Karen	Bd Exp Fees	45.00	T&N Enterprises	Welfare Rent	500.00
TCN	Telephone	5.90	Testpoint Medical	Blood Withdraw	4,080.00
Thomson Reuters	Books	658.43	Thomson Reuters	Legal Research	6,797.05
Thomson Reuters	Subscriptions	35.50	Tires Tires Tires	Full Time Sal	26.40
Tires Tires Tires	Gas,Oil,Diesel	125.44	Tomacelli's Too	Jury Fees	203.65
Tschetter & Adams	Attorney Fees	1,610.90	Tschetter & Adams	Child Defense	1,053.50
Tyler Technologies	Software	5,143.94	Uline	Inmate Sup	457.93
United Parcel Svc	Postage	19.92	Vandenbosch, Michael	Sign Deposits	50.00
Variety Foods	Other Prof	383.36	VB Falls Terrace Apt	Welfare Rent	675.00
Verizon Wireless	Data Proc	1,094.68	Verizon Wireless	HIDTA Grant	94.13
Verizon Wireless	Safety & Res	164.01	Verizon Wireless	Telephone	4,934.39
Vogel Motors	Automotive	50.00	Vogel Motors	Gas,Oil,Diesel	115.00
VOA	Other Prof	2,830.00	Waltner Kolbeck Scha	Attorney Fees	5,014.00
Waste Management	Trash Removal	221.01	Westport Investors	Welfare Rent	500.00
Wilka & Welter LLP	Attorney Fees	744.69	Woodbury County IA	Return Of Svc	71.20
Woods,Fuller,Shultz	Attorney Fees	75.00	Workforce	Recruitment	2,831.00
Xcel Energy	Electricity	10,556.48	Xcel Energy	Road Maint	26.28
Xcel Energy	Welfare Utili	2,583.87	Yankton County Sheri	Return Of Svc	300.00
Yellowrobe, Luke	ICWA Prof	27,069.00			

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## July Salaries Paid

Commission	Salaries	28,570.78	Auditor	Salaries	48,442.91
Treasurer	Salaries	66,898.09	Information Technology	Salaries	67,702.06
States Attorney	Salaries	239,123.73	Public Defender	Salaries	165,980.83
Public Advocate	Salaries	54,950.39	Facilities	Salaries	54,326.91
Equalization	Salaries	74,292.65	Register Of Deeds	Salaries	44,699.12
Human Resources	Salaries	24,977.59	Sheriff's Office	Salaries	882,231.64
Emergency Management	Salaries	16,083.20	Juvenile Detention	Salaries	140,546.91
Highway	Salaries	137,820.25	Human Services	Salaries	117,491.26
Museum	Salaries	72,900.79	Planning & Zoning	Salaries	41,398.90
Extension	Salaries	3,261.78			

## PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 3 ayes.

1. To place Francis Konechne, Mechanic Team Leader (16/11) for the Highway, on Military Leave without pay effective 7/27/17 to 8/22/17.
2. To end the variable hour employment of Angie Sewell as Museum Aide for the Museum effective 7/28/17.
3. To accept the resignation of Ellina Onisciuc as Tax and License Technician for the Treasurer effective 7/14/17.
4. To discharge Trevor Schubert as Correctional Officer for the Jail effective 6/28/17.
5. To discharge Trevor Houser as Corporal for the Jail effective 6/29/17.
6. To accept the resignation of Chance Yagabo as Correctional Officer in Training for the Jail effective 7/11/17.
7. To hire Rebecca Westra as Juvenile Correctional Officer I (12/3) for the Juvenile Detention Center at \$17.37/hour effective 7/26/17.

## Step Increases

1. Tyson Anderson – Corporal – Jail – 17/5 – 7/20/17 - \$23.37/hour
2. Jasmine Thelen – Corporal – Jail – 17/5 – 4/21/17 - \$23.37/hour
3. Craig Wittrock – Air Guard Security Officer II – Air Guard – 13/15 – 7/31/17 - \$24.55/hour
4. Kari Gackle – Legal Office Assistant – State's Attorney's Office – 10/13 – 7/10/17 - \$20.15/hour
5. Tonya Peterson – Legal Office Assistant – State's Attorney's Office – 10/4 – 7/18/17 - \$16.14/hour
6. Tessica Severson – Administrative Assistant – Public Defender's Office – 12/10 – 7/25/17 - \$20.66/hour
7. Sarah Kerkvliet – Paralegal – Public Defender's Office – 16/8 – 7/16/17 - \$23.95/hour
8. Benjamin Finley – Juvenile Correctional Officer I – Juvenile Detention Center – 12/9 – 7/16/17 - \$20.15/hour

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### Special Personnel Action

MOTION by Bender, seconded by Barth, to approve a new Senior Bridge Maintenance Team Member position (pay grade 14) in the Highway Department; to approve an immediate internal promotional recruitment process to fill the position; and to eliminate the vacancy resulting from the recruitment process. 3 ayes.

### NOTICE

Notice received from Brandon Township of the following new speed limit postings: speed limit of 45 miles per hour is set on 259th Street between 478th Ave. and 482nd Ave.; and speed limit of 30 miles per hour is set from intersection of Redwood Blvd. and Chestnut Blvd., going north on Chestnut Blvd. to Interstate 90, south on Chestnut Blvd. to City Street and west on Redwood Blvd. to City Street.

### LIEN COMPROMISE

Carol Muller, Commission Administrative Officer, gave a briefing on an application for a compromise of lien for DPNO 3862 in the amount of \$20,000. Medical services were provided to the applicant's husband between June 1992 and February 1993. The County recorded the lien in January 1996. The applicant's husband passed away in March 1993. The applicant is in the process of refinancing her home, and is requesting a compromise and release of the lien in full with no payment. MOTION by Barth, seconded by Bender, to approve Resolution MC17-22. 3 ayes.

### RESOLUTION MC17-22

WHEREAS, a County Aid Lien in the amount of \$20,000.00, purports to exist in favor of Minnehaha County and against DPNO 3862 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full with no payment.

Dated at Sioux Falls, South Dakota, this 25<sup>th</sup> day of July, 2017.

#### APPROVED BY THE COMMISSION:

Gerald Beninga  
Chairman

ATTEST:  
Olivia Larson  
Deputy County Auditor

### AGREEMENTS

DJ Buthe, Highway Superintendent, presented a Professional Services Agreement between Minnehaha County and Civil Design Inc. to conduct construction administration for the inspection and replacement of Structure #50-130-193 located northwest of Sioux Falls on township road 467<sup>th</sup> Avenue. The cost of services is not to exceed \$55,850. MOTION by Bender, seconded by Barth, to authorize the Chair to sign the Professional Services

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Agreement between Minnehaha County and Civil Design Inc. to conduct construction administration for the inspection and replacement of Structure #50-130-193 at a cost not to exceed \$55,850 beginning upon receipt of the Notice to Proceed and ending on June 30, 2018. 3 ayes.

#### BID AWARD

DJ Buthe, Highway Superintendent, reported on the July 19, 2017, bid opening for Project MC17-02 for bridge replacement and grading for Structure #50-130-193. Four bids were received from the following companies: Prahm Construction Inc., \$514,438.55; Swingen Construction Company, \$534,631.80; Journey Group Companies, \$719,094.91; and Graves Construction \$721,382.48. Staff requests accepting the low bid from Prahm Construction, Inc. MOTION by Barth, seconded by Bender, to award the bid to Prahm Construction Inc. for Project MC17-02 and to authorize the Chair to sign the contractor agreement in the amount of \$514,438.55. 3 ayes.

#### AMENDMENT

Heidi Jerke, GIS Coordinator, presented an amendment to the December 14, 2016, agreement for aerial imaging services between Minnehaha County and Pictometry International Corp. The amendment would allow for a county-wide mosaic to be delivered in an enhanced compression wavelet image format. Pictometry International Corp. has agreed to generate and deliver this file at no additional cost. MOTION by Bender, seconded by Barth, to authorize the Chair to sign the amendment to the agreement dated December 14, 2016, between Minnehaha County and Pictometry International Corp. at no additional cost. 3 ayes.

#### SUBSCRIPTION

Michael Mattson, Deputy Sheriff Lieutenant, Jail Division, presented an agreement between Minnehaha County and LexisNexis to provide a Law Library at the Jail. The current vendor is changing their method for the distribution of their legal information product to a format that the Jail is not equipped to support. The agreement would constitute a two year subscription through LexisNexis with a monthly cost of \$500. MOTION by Bender, seconded by Barth, to authorize Warden Jeff Gromer to sign the subscription agreement with LexisNexis at a cost of \$500 per month beginning October 1, 2017, and ending September 30, 2019. 3 ayes.

#### SURPLUS

Joe Bosman, Deputy Sheriff Lieutenant, requested declaring one 2008 Decatur OnSite 300 speed/radar trailer as surplus for the purpose of donation to the Meade County Sheriff's Office. The speed trailer is not currently operable and has required frequent maintenance and repair that has begun to exceed its value. The Meade County Sheriff's Office has informed the Minnehaha County Sheriff's Office of their interest in taking possession of the non-functional speed trailer at no cost. MOTION by Barth, seconded by Bender, to declare one 2008 Decatur OnSite 300 speed/radar trailer, VIN 1B9BR09196H659013, for donation to the Meade County Sheriff's Office at no cost. 3 ayes.

#### LIAISON REPORT

Commissioner Barth reported on the July 24, 2017, Planning Commission Meeting noting the effects of Dell Rapids not meeting a quorum to hold the joint meeting.

Commissioner Bender reported on a recent meeting of local government representatives where they discussed ideas of legislation that could be brought forward and jointly supported by each entity involved.

Commissioner Bender reported the Jail Leadership Team will be visiting area jails to start the planning process for the jail expansion.

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MOTION by Barth, seconded by Bender, to adjourn. 3 ayes.

The Commission adjourned until 5:00 p.m. on Tuesday July 25, 2017.

APPROVED BY THE COMMISSION:

Gerald Beninga

Chair

ATTEST:

Olivia Larson

Deputy Auditor