

07/03/2018

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. July 3, 2018, pursuant to adjournment on June 26, 2018. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Bender, seconded by Barth, to remove Item 12, "Consider a motion to Authorize Refunding of Wheel Tax for Incorrectly Issued Licenses" from the agenda. 5 ayes.

MOTION by Barth, seconded by Karsky, to approve the agenda as amended. 5 ayes.

#### MINUTES APPROVAL

MOTION by Barth, seconded by Karsky, to approve the June 26, 2018, Commission Minutes. 5 ayes.

MOTION by Bender, seconded by Barth, to approve the June 26, 2018, Joint Minnehaha County/City of Sioux Falls Minutes. 5 ayes.

Commissioner Bender left the meeting.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$1,054,326.33. 4 ayes.

A Bar K	Parks/Rec Repair & Maint	94.72
A&B Business	Maint Contracts	614.38
Action Systems	Bldg/Yard Repair & Maint	211.10
Advantage Property	Welfare Rent	629.00
Airgas USA	Small Tools & Shop Supplies	92.88
Airway Svc	Automotive/Small Equip	248.05
Airway Svc	Gas Oil & Diesel	164.88
Anderson, Carol	Welfare Rent	500.00
Anesthesiology Assoc	Physicians	172.00
Armor Correctional	Contract Svcs	182,153.40
Asphalt Surface Tech	Contracted Construction	389,818.26
Avera McKennan	Clinics Auxiliary Svcs	10.00
Avera McKennan	Hospitals	6,256.94
Avera McKennan	Professional Svcs	8,000.00
Avera McKennan	Psych Evals	250.00
Axis Forensic Toxicology	Lab Costs	980.00
Benco Products	Truck Repairs & Maint	589.93
Boyer Trucks	Truck Repairs & Maint	163.29
Brooks Townhomes	Welfare Rent	700.00
Budget Auto Repair	Automobiles	54.40
Butler Machinery	Heavy Equip Repairs & Maint	28.28
BX Civil & Construct	Contracted Construction	25,693.03
CBM Managed Svcs	Board Of Prisoners	26,474.00
Century Business	Lease-Rental Agreement	699.43
Century Business	Maint Contracts	349.94
Centurylink	Contract Svcs	24.91
Centurylink	Telephone	895.94
Chagolla, Albert	Interpreters	75.00
Choctaw Cnty	Return Of Svc	50.00
Concrete Materials	Road Maint & Material	20,180.79
Constellation	Natural Gas	2,029.44
Construction Product	Bridge Repair & Maint	229.25
Construction Product	Road Maint & Material	39.00
Counseling Resources	Attorney Fees	450.00
Dakota Fluid Power	Truck Repairs & Maint	966.34
Daniel, Jeremy	Professional Svcs	562.50
Darren Blair	Sign Deposits	50.00
Data Systems	Office Supplies	167.00

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Davenport Evans	Attorney Fees	2,361.84
Deaver, Carey Jo	Business Travel	102.90
Denherder Law	Attorney Fees	164.50
Disburg, Julia	Business Travel	163.80
Eagle Exterminating	Building Repairs & Maint	238.00
Eekhoff Law	Attorney Fees	2,525.04
EH Hospitality	Motels	636.25
Election Systems	Printing/Forms	3,052.10
Elston Manufacturing	Cobra Insurance	1,671.26
George, Aaron	Welfare Rent	1,495.00
Gilbert, Janice	Program Activities	100.00
Glazier, David Alan	Welfare Rent	500.00
Goebel Printing	Printing/Forms	239.65
Goodhue Mn Cnty	Return Of Svc	75.00
Guzman, Sandra V	Interpreters	258.33
Hall, Vien V	Interpreters	50.00
Hanson, Michael W	Attorney Fees	366.60
Heimdal, Marie Ann	Court Reporters	3,237.00
Hidden Hills Apt	Welfare Rent	600.00
High Point Networks	Maint Contracts	1,982.00
Holiday Credit	Road Maint & Material	21.96
Hurtgen, Timothy T/P	Welfare Rent	980.00
Idaho Housing	Welfare Rent	536.12
Infrastructure Mgmt	Architects & Engineers	678.72
Interprecorps	Interpreters	90.00
Interstate Office	Office Supplies	194.38
ISI	Interpreters	160.00
Janet C Olson	Child Defense Attorney	1,610.27
JCL Solutions	Park & Rec Material	57.46
Jeff Larson Law	Attorney Fees	620.40
Jim Bork Enterprises	Printing/Forms	601.00
Johnson, Clara	Bd Exp Fees (Minnehaha)	512.00
Johnson, Richard L	Attorney Fees	512.30
Johnson, Richard L	Child Defense Attorney	172.96
Jon Hagen	Office Supplies	5.48
Kauffman, David W	Psych Evals	3,683.50
Kolbeck Law	Attorney Fees	781.77
Lacey Rentals	Lease-Rental Agreement	110.00
Lacrosse Forage	Road Maint & Material	55.20
Lawson Products	Small Tools & Shop Supplies	99.37
Lewis & Clark Behavior	Bd Evals (Yankton)	2,240.00
Lexisnexis Matthew B	Subs	500.00
Light And Siren	Heavy Equip Repairs & Maint	169.00
Litz, Bob	Business Travel	47.00
Litz, Bob	Education & Training	52.08
Lohff, Krystal	Bd Evals (Minnehaha)	915.00
Lynn Olson	Sign Deposits	50.00
Mattson, Monica	Child Defense Attorney	3,779.30
Medstar Paramedic	Transportation	2,600.00
Menard	Bridge Repair & Maint	363.86
Menard	Park & Rec Material	81.92
Menard	Parks/Rec Repair & Maint	7.36
Metro Communication	E911	183,954.22
Midamerican Energy	Natural Gas	50.00
Midway Svc	Gas Oil & Diesel	3,380.10
Miller Funeral Home	Burials	4,000.00
Minnehaha Cnty	Prisoner/Bond Accounts	123.09
MKD Associates	Hospital Preparedness Grant	196.01
Multicultural Center	Interpreters	302.50
Napa Auto Parts	Truck Repairs & Maint	11.56
Nebraska Salt & Grain	Road Material Inventory	7,642.32
Nichole Carper	Attorney Fees	417.00
Nichole Carper	Child Defense Attorney	6,273.00
Oreilly Auto Parts	Automotive/Small Equip	23.86
Patrick Kaiser	Gas Oil & Diesel	15.00

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Pennington Cnty	Extradition & Evidence	9,990.95
Prairie Lakes Health	Hospital Preparedness Grant	6,191.58
Qualified Presort	Printing/Forms	550.59
Robertson, Andrew	Business Travel	107.52
Rochester Armored	Armored Car Svc	379.50
Rubeau	Welfare Rent	500.00
Ryan Duffy Law	Attorney Fees	7,616.40
Ryan Duffy Law	Child Defense Attorney	397.00
Safelite Fulfillment	Automotive/Small Equip	74.94
Sanford Home Medical	Medical Equip	39.45
Sanford Home Medical	Pharmacies	70.20
Satellite Tracking	Program Supplies	4,202.25
SF Specialty Hospital	Recruitment	1,572.00
Sigler	Professional Svcs	40.00
Sioux Empire Fair	Fairground Facility Rent	1,500.00
Sioux Falls City	Welfare Utilities	130.41
Sioux Falls Ford	Automotive/Small Equip	357.72
Sioux Falls Ford	Gas Oil & Diesel	36.45
Sioux Falls Rubber	Office Supplies	39.80
Skadsen, Nathan	Business Travel	293.16
Southeastern Behavior	Crisis Intervention Program	7,063.95
Spring Centre Apts	Welfare Rent	1,398.00
State of SD	Amts Held-Daily Scram	3,667.00
State of SD	Printing/Forms	117.00
Szameit, Alexandra	Interpreters	237.50
Tally Ho Apts	Welfare Rent	600.00
Thomson Reuters	Books	252.78
Tschetter & Adams	Attorney Fees	7,757.30
Ulteig Engineers	Architects & Engineers	2,272.00
Urology Specialists	Physicians	567.69
US Bank	Lease-Rental Agreement	136.72
Vanroekel, Jennifer	Education & Training	246.00
Variety Foods	Professional Svcs	890.69
VB Tower	Welfare Rent	300.00
Walgreens	Pharmacies	27.79
Weerheim Law	Attorney Fees	920.80
Westbrooke Apts	Welfare Rent	373.98
Wilka & Welter	Attorney Fees	6,610.12
Witt, Joan	Precinct Officials	195.00
Xcel Energy	Electricity	63,497.01
Xcel Energy	Welfare Utilities	2,035.91
Yankton Cnty	Attorney Fees	1,804.75
Yankton Cnty	Return Of Svc	100.00

June Salaries Paid

Commission	Salaries	40,925.30	Auditor	Salaries	69,396.35
Treasurer	Salaries	71,801.35	Information Technology	Salaries	71,248.90
States Attorney	Salaries	272,688.67	Public Defender	Salaries	168,356.28
Public Advocate	Salaries	54,327.30	Facilities	Salaries	49,650.73
Equalization	Salaries	72,633.22	Register Of Deeds	Salaries	46,072.06
Human Resources	Salaries	24,772.87	Sheriff	Salaries	931,330.26
Emergency Management	Salaries	16,640.00	Juvenile Detention	Salaries	160,754.85
Highway	Salaries	150,297.71	Human Services	Salaries	128,602.52
Museum	Salaries	69,622.02	Planning	Salaries	40,700.20
Extension	Salaries	3,355.20			

Commissioner Bender returned to the meeting.

PERSONNEL

MOTION by Bender, seconded by Karsky, to approve the following personnel changes. 5 ayes.

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1. To promote Jeff Thoreson from Deputy Sheriff to Deputy Sheriff Sergeant (20/12) for the Sheriff's Office at \$32.69/hour effective 6/16/18.
2. To begin EMT Specialty Pay for Skyler Earley Stonearrow, Deputy Sheriff (17/4) for the Sheriff's Office, resulting in a rate of \$24.14/hour effective 6/30/18.
3. To promote Ronald Figg from Correctional Officer to Corporal (17/3) for the Jail at \$22.57/hour effective 6/30/18.
4. To promote Joseph Maeschen and Avery Fenne from Correctional Officers in Training to Correctional Officers (13/3) for the Jail at \$18.53/hour effective 7/10/18.
5. To accept the voluntary demotion of Myles Peterson from Mechanic Team Member (14/6) to Road Maintenance Team Member (12/8) for the Highway at \$19.95/hour effective 7/9/18.
6. To accept the voluntary demotion of Sandra Kinder from Accountant (16/10) for the Highway to Senior Accounting Technician (12/15) for the Auditor at \$23.72/hour effective 7/16/18.
7. To hire Nichole Steiger as Senior Property Technician (12/3) for Equalization at \$17.63/hour effective 7/5/18.
8. To place Thomas Beck, Museum Interpreter (9/3) for the Museum, on military leave without pay effective 6/28/18 to 8/24/18.

#### Step Increases

1. Beau Blouin – Senior Trial Attorney – Public Defender's Office – 23/6 – 6/28/18 - \$3,032.80/bi-weekly
2. Douglas Amolins – Tax and License Technician – Treasurer – 10/12 – 7/8/18 - \$19.95/hour
3. Terry Myers – Building Facilities Maintenance Technician – Facilities – 14/5 – 7/2/18 - \$20.45/hour
4. Olivia Larson – Commission Recorder – Auditor – 14/5 – 6/13/18 - \$20.45/hour
5. Victoria Huitt – Accounting Manager – Auditor – 19/12 – 6/19/18 - \$31.12/hour
6. James Phelps – Quality Assurance Improvement Manager – Human Services – 18/18 – 6/9/18 - \$34.35/hour
7. Carrie Mees-Burt – Senior Trial Attorney – State's Attorney's Office – 23/13 – 6/14/18 - \$3,605.60/bi-weekly
8. Jason Burns – Deputy Sheriff – Sheriff's Office – 17/11 – 4/13/18 – \$27.51/hour
9. Mark Jastram – Deputy Sheriff – Sheriff's Office – 17/16 – 5/10/18 - \$31.12/hour
10. Samantha Kastner – Correctional Officer – Jail – 13/13 – 5/14/18 - \$23.72/hour

#### Special Personnel Action

To record volunteers in County Departments for June 2018. This list is on file at Human Resources.

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## LIEN COMPROMISE

Carol Muller, Commission Administration Officer, gave a briefing on an application for a compromise of lien for DPNO 31727 in the amount of \$5,322.80. The lien represents Poor Relief, Public Defender, and Public Advocate services provided to the applicants between January 1994 and October 2017. Partial payments of \$2,025.00 have been made on the lien. The applicants are in the process of refinancing their home. The applicants are requesting a compromise and release of the lien in full upon payment of \$1,500.00. MOTION by Barth, seconded by Karsky, to approve Resolution MC18-31. 5 ayes.

## RESOLUTION MC18-31

WHEREAS, a County Aid Lien in the amount of \$5,322.80, purports to exist in favor of Minnehaha County and against DPNO 31727 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chair of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full upon payment of \$1,500.00.

If payment is not made within one year from approval this agreement is null and void.

Dated at Sioux Falls, South Dakota, this 3<sup>rd</sup> day of July, 2018.

## APPROVED BY THE COMMISSION:

Cindy Heiberger  
Chair

ATTEST:  
Olivia Larson  
Deputy Auditor

Carol Muller, Commission Administrative Officer, gave a briefing on an application for a compromise of lien for DPNO 95654 in the amount of \$451.20. The lien represents Court Appointed Attorney services for an Involuntary Commitment of the applicant's adult child in April 2018. The lien was discovered when the applicant began the process of refinancing his home. The applicant is requesting a compromise and release of the lien in full with no payment. The applicant was present, spoke on his request, and was available for questions. MOTION by Barth, seconded by Beninga, to approve Resolution MC18-32. 5 ayes.

## RESOLUTION MC18-32

WHEREAS, a County Aid Lien in the amount of \$451.20, purports to exist in favor of Minnehaha County and against DPNO 95654 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chair of the County Board and the County Auditor to execute the following:

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Compromise and release the lien in full with no payment.

Dated at Sioux Falls, South Dakota, this 3<sup>rd</sup> day of July, 2018.

APPROVED BY THE COMMISSION:

Cindy Heiberger  
Chair

ATTEST:

Olivia Larson  
Deputy Auditor

PUBLIC COMMENT

Robert Kolbe, 636 W 21st St, Sioux Falls, spoke on the recent oil spill in Iowa, an oil spill from 35 years ago, and the importance of the County and City working to ensure double-walled pipelines are utilized to avoid the contamination of our water.

Diane Rypkema, Director of Equalization, reported the South Dakota Department of Revenue has notified the Equalization Office, for the 2019 assessment year, Minnehaha County crop will go up 0.19% and non-crop grass will increase 1.50%.

AGREEMENT

Jamie Gravett, Juvenile Detention Center Director, presented a Memorandum of Understanding and Contract for Services between Minnehaha County and Lutheran Social Services (LSS) to provide shelter care and reception center services on their property located at 621 E. Presentation St., Sioux Falls, SD. The contract term is July 1, 2018, through June 30, 2021. The County will pay up to \$3,290,793.00 for the three year period. LSS will submit a detailed, monthly invoice to the County for expenses incurred, submit for reimbursement from the Department of Corrections and Department of Social Services, and submit for reimbursement from available grant sources. MOTION by Barth, seconded by Karsky, to authorize the Chair to sign the Memorandum of Understanding and Contract for Services between Minnehaha County and Lutheran Social Services to provide shelter care and reception center services for a term beginning July 1, 2018, through June 30, 2021. 5 ayes.

BRIEFING

Bob Litz, Auditor, and Kim Adamson, Finance and Budget Officer, gave a briefing on the 2019 Fiscal Year budget. Topics addressed included the following: a General Fund analysis of cash applied balances, a cash flow projection, a proposed opt-out resolution, the effect on tax payers for the proposed opt-out, and the findings of the Financial Action Network. Robert Kolbe, 636 W 21st St, Sioux Falls, spoke on the recent decision regarding sales tax from businesses that do not have a physical location in the State of South Dakota, noting that counties do not receive any sales tax dollars. Carol Muller, Commission Administrative Officer, reported on how an opt-out resolution decision would affect the current budget and commission meeting schedules for July 10, 2018.

AGREEMENT

Craig Dewey, Assistant Commission Administrative Officer, presented the 2018 annual agreement for detoxification program funding with the City of Sioux Falls. The City will pay the County \$157,500, or \$13,125 per month. MOTION by Beninga, seconded by Karsky, to authorize the Chair to sign the 2018 Agreement for Detoxification Services between the City of Sioux Falls and Minnehaha County. 5 ayes.

LIAISON REPORT

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Commissioner Barth reported the next Museum Board meeting will take place at the new facility and reported the completion of the facility is coming soon.

Commissioner Bender reported on the resignation of Stacey Tieszen, Homeless Advisory Board Coordinator, and a July 2, 2018, meeting between the County and the City to discuss the mission and purpose of the Homeless Advisory Board.

MOTION by Karsky, seconded by Bender, to adjourn into Executive Session for the purpose of SDCL 1-25-2 (1) and (2). 5 ayes.

The next County Commission Meeting will take place at 9:00 a.m. on Tuesday, July 10, 2018.

APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

Olivia Larson

Deputy Auditor