

6/09/2015

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. June 9, 2015, pursuant to adjournment on June 2, 2015. Commissioners present were: Barth, Beninga, Heiberger, and Kelly. Commissioner Bender was absent. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Chairperson Heiberger called the meeting to order.

MOTION by Barth, seconded by Kelly, to approve the agenda. 4 ayes.

MOTION by Beninga, seconded by Kelly, to approve the June 2, 2015 Commission Minutes. Chairperson Heiberger asked for an amendment to the motion to include a listing of the 14 conditions that were approved by the Planning Commission on April 27, 2015, for Conditional Use Permit #15-23. Motion by Kelly, seconded by Beninga, to amend the minutes to include the following 14 conditions approved by the Planning Commission on April 27, 2015, for Conditional Use Permit #15-23: 1) The facility shall be limited to 999 animal units in size. 2) Copies of the nutrient management plans shall be approved and filed with the Minnehaha County Planning Department on an annual basis. 3) Shelter belt trees shall be planted along the entire length of the proposed lagoon on the north and west sides. Any dead trees shall be replaced within one season. 4) The location of the shelter belt trees shall be noted on the site plan and approved by the Minnehaha County Planning Department. The shelter belt trees shall be planted utilizing at a minimum Minnehaha County Conservation district standards. 5) Approval must be obtained by the township for the construction of the new road access. 6) An address sign must be purchased at the planning department and placed at the driveway of the facility. 7) The lagoon must be in conformance with South Dakota Department of Environment and Natural Resources design standards for any newly constructed waste containment facility. A registered professional engineer shall certify the plan specifications and the construction of the facility. 8) The facility shall conform to the submitted site plans. Any minor changes may be approved by the staff at the Minnehaha County Planning Department. Major changes will require an amendment to this permit and a public hearing. 9) All driveways, parking, and loading areas within the dairy site must comply with minimum standards that are listed in section 15.04 of the Zoning Ordinance for Minnehaha County. 10) A rendering service must be used to pick up and remove dead animals from the property. 11) A building permit is required for all structures prior to construction. 12) That the Planning & Zoning Department reserves the right to enter and inspect the dairy CAFO at any time, after proper notice to the owner, to ensure that the property is in full compliance with the conditional use permit conditions of approval and Minnehaha County Zoning Ordinance. 13) A test well site must be dug downstream from the lagoon. Four water quality tests shall be completed within the first year of operation and samples taken as needed after that. If the water quality tests fail to meet minimum standards, then testing shall take place four times a year until the problem is corrected. 14) A General Water Pollution Control Permit for Concentrated Animal Feeding Operations shall be approved from the DENR and a copy shall be filed with the Minnehaha County Planning Department. 4 ayes. VOTE on main motion as amended, 4 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$245,996.16. 4 ayes.

A & B Business Equip	Lease-Rental	232.21	A & B Business Equip	Maintenance C	82.20
A & B Business Equip	Office Equipm	72.62	A-Ox Welding Supp Co	Safety & Resc	92.70
Airgas Inc	Small Tools,	103.48	Airway Service Inc	Automotive/Sm	102.44
Airway Service Inc	Gas,Oil,Diese	75.45	Alcohol Monitoring S	Alternatives	193.60
Antelope Investments	Welfare Rent	700.00	Associated Consult/E	Building Repa	67.00
Automatic Building C	Jail Repairs/	282.54	Avera Home Medical E	Medical Equip	140.40
Avera McKennan Hospi	Clinics - Aux	344.00	B&J Properties Llc	Welfare Rent	650.00
Bechtel, Dave	Welfare Rent	600.00	Bechtel, Donald J	Welfare Rent	750.00
Billion's	Automotive/Sm	30.37	Boulevard Investment	Welfare Rent	800.00
Bourne, Anna	Bd Evaluation	2,857.50	Bradfield, Matt Db	Maintenance C	70.00
Brennan Hill Townhou	Welfare Rent	1,300.00	Bristol Court Ltd Pt	Welfare Rent	469.00
Brooks Townhomes Lp	Welfare Rent	494.00	Bureau Of Informatio	Detox	2.08
Bureau Of Informatio	Telephone	579.90	Butler Machinery Com	Heavy Eq. Rep	214.59

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Canfield Business In	Furniture & O	290.50	Carper, Nichole A	Attorney Fees	1,084.50
CBM Managed Services	Board Of Pris	8,461.85	Center For Family Me	Other Profess	77.00
Century Business Lea	Lease-Rental	320.38	Cheney Lake, Llc Db	Welfare Rent	500.00
City Centre Hotel Co	2014 HLS Grant	620.00	Clarity Telecom Llc	Telephone	63.54
Clites Consulting In	Hospitalial Prep	2,615.51	Cody, Denise	Bd Exp. Fees	88.50
Cole Papers, Inc.	Janitorial/Ch	262.00	Concrete Materials	Road Maint. &	4,121.91
Construction Product	Bridge Repair	55.56	Country Meadows Apts	Welfare Rent	622.00
Dakota Alignment & F	Truck Repair/	548.38	Dakota Contracting C	Contracted Co	79,533.34
Dakota Enhancement L	Welfare Rent	400.00	Dakota Fluid Power,	Automotive/Sm	1,228.00
Dakota Fluid Power,	Heavy Eq. Rep	51.63	Dakota Investments L	Welfare Rent	200.00
Dakota Security Syst	Building Repa	1,531.33	Dakotacare Cobra Ser	Cobra Insuran	1,382.67
Dallas County (TX)Co	Return Of Ser	85.00	Davison County Audit	Attorney Fees	564.71
Decastro Law Office,	Attorney Fees	1,006.80	Denherder Law Office	Attorney Fees	144.00
Drexler, Russell	Uniform Allow	169.99	EH Hospitality Llc	Motels	60.00
Ekeren, Marvin R.	Bd Exp. Fees	127.50	Electric Supply Co.,	Data Processi	866.62
Engbrecht, Roger	Welfare Rent	625.00	Erpenbach, John E	Recruitment	300.00
Etek Llc Db	Welfare Rent	475.00	Fastenal Company	Bldg/Yard Rep	51.98
Fastenal Company	Bridge Repair	51.17	Fastenal Company	Small Tools,	24.08
Fitts, Rod Db	Welfare Rent	3,675.00	Fleetpride / Holt, I	Truck Repair/	883.98
Fox, Youngberg & Lew	Attorney Fees	1,354.56	Frantzen, Paige	Depositions	811.00
G & H Distributing I	Heavy Eq. Rep	1,021.30	G & R Controls Inc	Building Repa	848.71
George Boom Funeral	Burials	2,875.00	Geotek Engineering &	Building Repa	50.00
Golden West	Telephone	162.62	Grainger, Inc.	Heat,Vent & A	53.02
Grant Square Ltd (O	Welfare Rent	328.00	Griese, Bryan	Welfare Rent	1,400.00
Hanson Logowear	Uniform Allow	71.66	Heartstarters Llc	Education & T	50.50
Heimdal, Marie Ann	Court Reporte	716.00	Help/Systems-Il Inc	Software	350.00
Heritage Apartments	Welfare Rent	40.00	Heritage Funeral Hom	Burials	2,250.00
Heritage Place Apts	Welfare Rent	1,200.00	High Point Networks	Maintenance C	1,496.00
Hoekstra, Denise A.	Court Reporte	122.40	Hoffmann, Jodi	Attorney Fees	3,038.88
Hurtgen, Timothy T/P	Welfare Rent	1,050.00	Hy-Vee Accounts Rece	Pharmacies	268.96
Ideal Yardware	Automotive/Sm	162.49	Interstate All Batte	Other Supplie	205.90
Interstate Office Pr	Office Suppli	1,102.09	Interstate Power Sys	Maintenance C	364.00
JCL Solutions-Janito	Janitorial/Ch	6,484.96	JCL Solutions-Janito	Kitchen/Clean	2,216.80
Jefferson Partners L	Transportatio	279.00	Johnson, Richard L	Child Defense	1,300.00
Katterhagen, Mark	Bd Exp. Fees	82.50	Kennedy, Pier, Knoff	Attorney Fees	498.00
Kennedy, Renee S	Court Reporte	704.40	Klabo, Donna	Welfare Rent	400.00
Knoff, Dave	Attorney Fees	18.00	Koch, James	Business Trav	35.00
L.G. Everist Inc	Road Maint. &	925.13	Lacey Rentals Inc	Lease-Rental	105.00
Larson, Jeff	Attorney Fees	117.00	Lewno, Lucy	Bd Exp. Fees	2,275.11
Libengood, Anny	Business Trav	63.27	Lyon County MN Sheri	Return Of Ser	60.00
Mac's, Inc.	Bldg/Yard Rep	19.99	Mac's, Inc.	Small Tools,	33.24
Marion Manor / Pine	Welfare Rent	510.00	Maximum Promotions I	Building Repa	102.00
Metzger, Jordan	Store Invento	287.40	Microfilm Imaging Sy	Lease-Rental	630.00
Microfilm Imaging Sy	Office Suppli	249.90	MidAmerican Energy C	Natural Gas	1,886.88
MidAmerican Energy C	Welfare Utili	369.37	Mike Kroger Masonry,	Repair/Renova	12,600.00
Minnehaha Community	Park/Recreati	30.00	Minnehaha Community	Tea-Ellis Ran	30.00
Murray Properties, L	Welfare Rent	2,095.00	Neve's Uniforms	Uniform Allow	2,712.36
Nielsen Ogdahl, Erin	Attorney Fees	1,275.00	Nielson, Andrew	Education & T	350.00
North Central Intl S	Parts Invento	141.02	Novak Sanitary Servi	Tea-Ellis Ran	17.00
Novak Sanitary Servi	Trash Removal	2,878.40	O'Reilly/First Call	Automotive/Sm	29.99
Olson's Pest Technic	Contract Serv	67.75	Petersen, Miranda	Business Trav	120.25
Pheasantland Industr	Printing/Form	69.15	Phoenix Supply Llc	Child Care Un	287.24
Pierre Parkside Deve	Business Trav	650.93	Pine Meadows/Univers	Welfare Rent	360.00
Polk County (IA) She	Return Of Ser	35.60	Pollard & Larson Llp	Attorney Fees	372.00
Qualified Presort Se	Postage	3,250.95	Red Oak Senior Apts	Welfare Rent	500.00
Relm Partners, Llc	Welfare Rent	500.00	Rieck, Dave	Welfare Rent	475.00
Risty, Julie	Telephone	43.90	Sachchidanand Hospit	Motels	209.00
Sanford Clinic	Physicians	1,315.62	Sanford Home Medical	Medical Equip	194.40
Sanford Occupational	Expenditures	182.88	Sanford Occupational	Other Profess	267.95
Sanford Occupational	Professional	400.25	SD Assn Of County Of	Amounts Held	5,140.00
SD Attorney General	Amts Held-Dai	6,362.00	SD Dept Of Revenue	Bulletin Boar	134.55
SD Dept Of Revenue	Coroner Fee/T	1.70	SD Dept Of Revenue	Fingerprint/T	285.85
SD Dept Of Revenue	Misc. Auditor	10.64	SD Dept Of Revenue	Misc. Dir. Eq	28.67
SD Dept Of Revenue	Misc. Informa	2.83	SD Dept Of Revenue	Misc. Plannin	0.40
SD Dept Of Revenue	Misc. Treasur	25.13	SD Dept Of Revenue	Other Supplie	14.00

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SD Div Of Criminal I	Professional	302.75	SDN Communications	Data Communic	331.50
SDN Communications	Telephone	688.50	Settlementone Screen	Recruitment	43.25
SF River Run Apts	Welfare Rent	700.00	SF Specialty Hospita	Recruitment	283.00
Sheehan Mack Sales &	Parts Invento	155.42	Sigler Fire Equipmen	Maintenance C	108.00
Sigler Fire Equipmen	Other Repairs	112.00	Sioux Falls City Fin	Gas,Oil,Diese	429.45
Sioux Falls Humane S	Other Miscell	3,393.81	Sioux Falls Two Way	Communication	462.48
Sioux Valley Energy	Electricity	261.23	Sioux Valley Energy	Road Maint. &	137.21
Sioux Valley Energy	Tea-Ellis Ran	104.32	Sisson Printing, Inc	Printing/Form	65.00
Sodaktac.Com	Safety & Resc	100.00	Sodaktac.Com	Uniform Allow	924.00
Splitrock Ltd Ptnrsh	Welfare Rent	442.00	Springbrook II, Ltd	Welfare Rent	1,060.00
Srstka, Erin	Business Trav	72.52	Stan Houston Equipme	Small Tools,	829.00
Stoney Creek Townhom	Welfare Rent	600.00	Swanda, Karen	Bd Exp. Fees	163.50
Sweets, John	Welfare Rent	500.00	T & A Service & Supp	Truck Repair/	92.48
Taylor Place Llc	Welfare Rent	440.00	Test Point Paramedic	Blood Withdra	2,880.00
TFG Western Park Llc	Welfare Rent	1,200.00	Tires,Tires,Tires In	Automotive/Sm	32.00
Tires,Tires,Tires In	Gas,Oil,Diese	56.21	Tractor Supply Co.	Automotive/Sm	38.96
Tractor Supply Co.	Bldg/Yard Rep	153.98	Tractor Supply Co.	Bridge Repair	17.97
Tractor Supply Co.	Sign Supply/I	91.41	Tractor Supply Co.	Small Tools,	246.96
Transunion Risk & Al	Investigators	32.75	United Parcel Servic	Postage	18.50
UR Properties Llc	Welfare Rent	700.00	V & S Inc	Uniform Allow	257.22
Variety Foods Llc	Other Profess	762.38	Verizon Legal Compli	Child Defense	97.00
VOA Dakotas / Pettig	Welfare Rent	416.00	Vogel Motors Llc	Gas,Oil,Diese	27.00
Voigt, Debra	Child Defense	798.90	Volunteers Of Americ	Other Profess	3,180.00
Wal-Mart Pharmacy	Pharmacies	59.68	Wall Lake Sanitary D	Water - Sewer	70.00
Waltner, Kolbeck, Sc	Attorney Fees	6,430.38	Weerheim, Tom	Attorney Fees	602.70
Wells, Kimberly	Attorney Fees	27.00	Xcel Energy, Inc.	Welfare Utili	2,488.76
Yankton County Sheri	Return Of Ser	275.00	Yankton County Treas	Attorney Fees	2,933.75
Yankton County Treas	Dev Disabili	86.75	Yankton Medical Clin	Other Medical	224.52

REPORTS

The Sheriff’s Department Report and The Register of Deeds Official Statement of Revenue for May, 2015, were received and placed on file in the Auditor’s Office. The Auditor’s Account with the County Treasurer as of May 31, 2015, was received and placed on file in the Auditor’s Office.

On Deposit in Banks	
Interest-bearing open account	47,494,415.56
CD’s and savings	15,000,000.00
Cash	21,903.29
Checks/drafts in Treasurer’s possession for more than 3 days	5,676.71
Total Cash On Hand	62,521,995.56
SDRS payroll adjustment in June	46.20
TASC adjustment	40.62
Total Reconciled AS/400 Cash Balance	62,522,082.38

PERSONNEL

MOTION by Beninga, seconded by Barth, to approve the following personnel changes. 4 ayes.

1. To hire Michael Ehrman as seasonal, part-time Highway Laborer for the Highway at \$11.00/hour effective 6/8/15.
2. To hire Noah Holm as seasonal, part-time Highway Laborer for the Highway at \$11.00/hour effective 6/15/15.
3. To hire Pamela Tiede as temporary, part-time Senior Deputy State’s Attorney (22/16) for the State’s Attorney’s Office at \$40.42/hour effective 6/9/15.

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Step Increases Due

1. Shantel Meester – Legal Office Assistant – Public Defender’s Office – 10/2 to 10/3 – 4/9/15 – \$15.43/hour
2. Joshua Vesely – Road Maintenance Team Member – Highway – 12/6 to 12/7 – 6/14/15 – \$18.80/hour
3. Thomas Devaney – Senior Sign Maintenance Team Member – Highway – 14/15 to 14/16 – 6/4/15 – \$25.92/hour
4. Joseph Flynn – Senior Deputy State’s Attorney – State’s Attorney’s Office – 22/5 to 22/6 – 6/6/15 – \$2,526.40/bi-weekly
5. Tara Palmiotto – Senior Deputy State’s Attorney – State’s Attorney’s Office – 22/11 to 22/12 – 6/5/15 – \$2,929.60/bi-weekly
6. Donald Heesch – Correctional Officer – Jail – 13/16 to 13/17 – 4/2/15 – \$25.29/hour

NOTICES

MOTION by Beninga, seconded by Barth, to authorize the Auditor to publish a Notice to Bidders for 2015-2016 Concrete Pipe Materials. 4 ayes.

MOTION by Kelly, seconded by Beninga, to authorize the Auditor to publish a Notice to Bidders for the Purchase of Ballistic Vests for the Minnehaha County Sheriff’s Department. 4 ayes.

COMMENT

Julie Risty, Register of Deeds, reported revenues in her department are approximately \$88,000 ahead of where they were last year at this time.

AGREEMENTS

DJ Buthe, Highway Superintendent, gave a briefing on a Professional Services Agreement for Design Services with Snyder & Associates, Inc. for Minnehaha County Bridge Painting. The agreement is for a field survey and evaluation of existing conditions, design and preparation of construction documents for repainting work, and project bidding. MOTION by Kelly, seconded by Beninga, to authorize the Chairman to sign the Professional Services Agreement for Design Services with Snyder & Associates, Inc. for Minnehaha County Bridge Painting in an amount not to exceed \$54,459. 4 ayes.

DJ Buthe, Highway Superintendent, gave a briefing on a Professional Services Agreement for Construction Administration Services with Banner Associates, Inc. for MC-Bridge Bearing-2015. The agreement is for preconstruction coordination, project management and inspection, and final project closeout. MOTION by Beninga, seconded by Barth, to authorize the Auditor to sign the Professional Services Agreement for Construction Administration Services with Banner Associates, Inc. for MC Bridge Bearing-2015 in an amount not to exceed 15,800. 4 ayes.

DJ Buthe, Highway Superintendent, gave a briefing on a Professional Services Agreement for Construction Administration Services with Banner Associates, Inc. for MC-Bridge Railing-2015. The agreement is for preconstruction coordination, project management and inspection, and final project closeout. MOTION by Barth, seconded by Kelly, to authorize the Chairman to sign the Professional Services Agreement for

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Construction Administration Services with Banner Associates, Inc. for MC-Bridge Railing-2015 in an amount not to exceed \$40,800. 4 ayes.

WEED

Ralph Hammer, Weed and Pest Supervisor, was present to request authorization to purchase weed control chemicals in the amount of \$12,440 for the Minnehaha County Weed Control Department. CSP, Timberland Division, has confirmed they will honor their South Dakota State bid price of \$11.25 per gallon for 2, 4-D Amine for a total cost of \$4,500, and CSP has also agreed to sell Picloram 22-K at \$39.70 per gallon, which is .07 cents below the South Dakota State bid price, for a total cost of \$7,940. MOTION by Beninga, seconded by Barth, to approve the purchase of 2,4-D for aquatic use from CSP off the South Dakota state bid contract #16703 in the amount of \$4,500, and Picloram 22-K from CSP in the amount of \$7,940. 4 ayes.

LIAISON REPORT

Commissioner Barth reported the Homeless Advisory Board has completed their first 10 year plan and is working on the next plan. One of the main goals will be working to prevent people from ever becoming homeless.

Chairperson Heiberger reported that Dakota Access presented a map of the proposed placement of pipelines at the June 8, 2015, Minnehaha County Conservation District Meeting.

OLD BUSINESS

Ken McFarland, Commission Administrative Officer, reminded the Commission and the audience that there will be a FY2016 budget overview session at 10:30 a.m., June 9, 2015. Budget hearings will start at 9:00 a.m. on June 10, 2015.

Chairperson Heiberger presented a plaque to Ken McFarland, Commission Administrative Officer, in recognition of his 36 years of leadership, dedication, and service to Minnehaha County.

MOTION by Barth, seconded by Beninga, to adjourn into executive session for personnel discussion. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday June 16, 2015.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chairperson

ATTEST:

Cynthia Jepsen
Deputy Auditor