

2/23/2016

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. February 23, 2016, pursuant to adjournment on February 16, 2016. Commissioners present were: Barth, Bender, Beninga, and Kelly. Commissioner Heiberger was absent. Also present were Robert Litz, County Auditor, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Kelly, seconded by Barth to approve the agenda. 4 ayes.

MINUTES APPROVAL

MOTION by Barth, seconded by Bender, to approve the February 16, 2016, Commission Minutes. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$343,408.13, and February 2016 salaries. 4 ayes.

Avera Medical Group	Physicians	42.48	A & B Business Equip	Lease-Rental	83.32
A To Z World Languag	Interpreters	16,187.50	A+ Rentals Inc	Welfare Rent	1,169.00
Aka Properties Llc	Welfare Rent	400.00	Albers, Tyrone	Education & T	415.54
Alcohol Monitoring S	Alternatives	30.80	All American Investm	Motels	419.93
Allied Oil & Tire Co	Truck Repair	563.32	Alsobrook, Danny D	Truck Repair/	150.00
Anderson Publication	Publishing Fe	966.91	Anderson, Scott A.	Business Trav	507.70
Argus Leader - Adver	Advertising	300.00	Argus Leader - Adver	Publishing Fe	1,700.16
Automatic Building C	HHS Maintenanc	231.00	Automatic Building C	Jail Repairs/	1,760.00
Automatic Building C	Other Profess	441.00	Automatic Building C	Outside Repai	817.00
Automatic Building C	VOA - Dakotas	320.00	Avera Health Plans	Expenditures	2,138.27
Avera Health Plans I	Cobra Insuran	825.22	Avera McKennan Behav	Professional	1,250.00
Avera McKennan Hospi	Hospitals	14,514.23	Avera McKennan Hospi	Physicians	207.96
Avera McKennan Hospi	Welfare Rent	500.00	Avera Medical Group-	Physicians	79.00
Avera Specialty Clin	Physicians	145.26	B&J Properties Llc	Welfare Rent	900.00
Baloun, Beth	Child Defense	162.00	Berry Dunn Mcneil &	Consultants	5,473.00
BI Inc	Program Suppl	7,742.80	Bradfeldt, Becky	Business Trav	211.68
Bradfeldt, Becky	Office Suppli	29.97	Brown & Saenger	Office Suppli	87.99
Builders Supply Comp	Building Repa	338.03	C & R Supply Inc	Automotive/Sm	46.78
Campbell Supply Co I	Bridge Repair	19.99	Cartridge World	Data Processi	1,562.33
Cartridge World	Office Suppli	376.97	Cartridge World	Printing/Form	329.97
CBM Managed Services	Child Care Fo	3,514.55	Center For Family Me	Other Profess	231.00
Century Business Pro	Lease-Rental	273.79	Change Healthcare So	Data Processi	49.00
Cleveland Heights Ap	Welfare Rent	600.00	Com-Tec Security, Ll	Lease-Rental	19,170.00
Concrete Materials	Road Material	4,482.00	Constellation New En	Natural Gas	15,189.58
Cook Huber, Kerri	Attorney Fees	187.84	Culligan Water Condi	Maintenance C	140.85
Culligan Water Condi	Other Miscell	38.50	Cumberland Apts I	Welfare Rent	162.00
Dakota Alignment & F	Truck Repair/	1,150.44	Dakota Data Shred	Trash Removal	253.27
Dakota Fluid Power,	Truck Repair/	1,514.02	Dakota Riggers & Too	Small Tools,	39.48
Dakota Splash	Water - Sewer	42.45	Deans Bulk Svc Inc	Automotive/Sm	71.16
Deans Bulk Svc Inc	Parts Invento	706.40	Dedula, Carla F	Court Reporte	53.20
Double H Paving Inc	Snow Removal	5,698.75	Dover, Sena S	Bd Evaluation	687.50
Driveline Service In	Truck Repair/	72.78	Dust Tex Service Inc	Janitorial/Ch	22.56
Electric Constructio	Building Repa	66.33	Evans, Preston	Investigators	338.10
Falls Community Heal	Other Profess	216.03	Family Service Inc	Expenditures	715.00
Frantzen, Paige	Depositions	106.50	Fred The Fixer Inc	Building Repa	45.00
Fremont Industries,	Janitorial/Ch	543.20	G & R Controls Inc	Building Repa	1,113.10
Gerken, Gerald A	Welfare Rent	325.00	Goebel Printing, Inc	Printing/Form	311.64
Grainger, Inc.	Building Repa	184.40	Grainger, Inc.	Small Tools,	150.50
Greentree Psychologi	Bd Evaluation	315.00	Gunner, Andrea	Court Reporte	581.40
Guzman, Sandra V.	Interpreters	313.33	Handcuff Warehouse	Safety & Resc	2,999.00
Heirigs, Mary Ellen	Bd Exp. Fees	312.00	Hobby Lobby Stores I	Program Activ	34.97
Holmoe, Dave	Welfare Rent	250.00	Horizon Agency Inc	Expenditures	2,496.00
HOV Services Inc	Microfilming	172.20	Howalt-McDowell Insu	Professional	350.00
HP Company - Hewlett	Data Processi	1,663.64	HP Company - Hewlett	Data Processi	541.87
Hp Company - Hewlett	Printing/Form	21.60	Hy-Vee Accounts Rece	Pharmacies	88.30

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I State Truck Center	Truck Repair/	165.00	Integrated Technolog	Data Processi	17,230.00
Interstate Office Pr	Furniture & O	525.56	Interstate Office Pr	Office Suppli	462.91
Iosty, James	Bd Exp. Fees	6,462.00	Iosty, James	Crisis Interv	324.00
ISI Llc	Interpreters	240.00	Jcl Solutions-Janito	Child Care It	261.35
JCL Solutions-Janito	Janitorial/Ch	1,119.50	Jefferson Partners L	Transportatio	887.50
Johnson Controls, In	Heat,Vent & A	3,536.34	Johnson, Clara	Bd Exp. Fees	320.00
Johnson, Donald E	Automotive/Sm	1,520.75	Johnstone Supply	Building Repa	34.08
Jones, Kristi	Other Profess	79.49	Katterhagen, Mark	Bd Exp. Fees	15.00
Kauffman, David W. P	Psych Evals	3,281.00	Kone, Inc.	Other Profess	57.16
Kyra Enterprises Llc	Motels	60.00	Larson, Jeff	Attorney Fees	1,350.00
Lutheran Social Svcs	Bd Evaluation	525.00	Lutheran Social Svcs	Interpreters	125.00
Malloy Electric Bear	Heat,Vent & A	91.16	Manatron, Inc.	Other Profess	30,506.47
Marco Technologies L	Lease-Rental	170.00	Marco Technologies L	Maintenance C	158.61
Matheson Tri-Gas Inc	Plumbing & We	22.37	Mckesson Medical-Sur	Clinics - Aux	30.21
Med-Eng, Llc	2015 HLS Gran	16,319.00	Menards - East	Bridge Repair	119.90
Metro Communications	Other Miscell	26,179.67	Microfilm Imaging Sy	Contract Serv	3,736.80
Microfilm Imaging Sy	Lease-Rental	630.00	Midcontinent Communi	Telephone	55.00
Midwest Oil Company	Parts Invento	172.80	Midwest Residential	Welfare Rent	1,300.00
Mikelson, Gary E	Attorney Fees	685.62	Miller Funeral Home,	Burials	6,750.00
Mills & Miller Inc	Road Material	16,799.93	Minnehaha Community	Tea-Ellis Ran	33.25
Mobile Electronic Se	Automotive/Sm	87.69	Mobile Electronic Se	Communication	115.00
Multi-Cultural Cente	Interpreters	55.00	Murray Properties, L	Welfare Rent	1,050.00
Myers Billion Llp	Bd Exp. Fees	486.00	Narem, Inc	Parts Invento	165.75
Natl Trust For Histo	Memberships	30.00	Newman Signs Inc	Sign Supply/I	190.85
Nguyen, Lam	Interpreters	25.00	Northland Systems In	Data Processi	800.00
Novak Sanitary Servi	Trash Removal	272.21	Nyberg's Ace Hardwar	Exhibit Mater	89.94
Oconnor Company	Coliseum Main	357.24	Oconnor Company	Heat,Vent & A	31.66
Oconnor Company	HHS Maintenan	2,318.00	Oconnor Company	Jail Repairs/	781.20
Office Depot, Inc.	Data Processi	172.00	Paramedics Plus-Siou	Ambulance	224.12
Pheasantland Industr	Child Care It	140.00	Pheasantland Industr	Printing/Form	279.00
Phoenix Supply Llc	Inmate Suppli	765.00	Prochem Dynamics Llc	Janitorial/Ch	173.10
Psych Assoc Of Yankt	Psych Evals	500.00	Qualified Presort Se	Postage	200.00
Quill Corp.	Office Suppli	46.95	Raak Properties Llc	Welfare Rent	495.00
RDO Equipment Co.	Parts Invento	618.87	Record Keepers, Inc.	Records Stora	2,382.41
Redpoint Rentals	Welfare Rent	800.00	Rehfuss, Cathy A	Bd Exp. Fees	52.50
Reliance Telephone I	Telephone	4.11	Riedemann, Gayleen	Welfare Rent	450.00
Roberts, Yvonne	Welfare Rent	500.00	Rubeau Llc	Welfare Rent	440.00
Sanford Hospital Med	Medical Recor	20.50	Sanford Hospital Med	Other Profess	17.50
Sanford Occupational	Other Profess	30.00	Sanford Occupational	Professional	30.00
Schubert, Trevor	Gas,Oil,Diese	20.00	SD Assn Of County Of	Amounts Held	4,244.00
SD Building Official	Education & T	75.00	SD Dept Of Revenue	Automotive/Sm	33.60
SD Dept Of Revenue	Blood/Chemica	215.00	SD Div Of Criminal I	Professional	129.75
SD One Call	Building Repa	7.35	SD Secretary Of Stat	Professional	210.00
Security Labs Ltd	Maintenance C	325.00	Sehr Rentals Llc	Welfare Rent	600.00
Sehr, Francis J/Sehr	Welfare Rent	600.00	Senior Citizens Svcs	Program Activ	54.00
Servall Towel & Line	Janitorial/Ch	10.95	Servall Towel & Line	Program Activ	45.28
Settlementone Screen	Recruitment	85.87	SF Leased Housing As	Welfare Rent	791.00
SF Leased Hsg Author	Welfare Rent	1,200.00	Sherwin Williams	Building Repa	135.64
Shi International Co	Data Processi	483.12	Shi International Co	Software	336.84
Sigler Fire Equipmen	Maintenance C	143.82	Sioux Falls City Fin	Blood/Chemica	2,765.00
Sioux Falls City Fin	Program Activ	25.00	Sioux Falls Ford, In	Gas,Oil,Diese	41.10
Sioux Falls Housing	Welfare Rent	327.00	Sioux Falls Rubber S	Office Suppli	215.60
Sioux Falls Utilitie	Water - Sewer	1,201.53	Sioux Falls Utilitie	Welfare Utili	176.25
Sisson Printing, Inc	Printing/Form	67.30	Skadsen, Nathan	Work Mileage	76.44
St Francis House	Other Profess	466.29	Swanda, Karen	Bd Exp. Fees	97.50
Szameit, Alexandra	Interpreters	854.99	Tessier's, Inc.	Administratio	3,550.00
Thesenvitz & Mickels	Child Defense	10,178.40	Think Tourism Usa Ll	Advertising	1,705.00
Thomson Reuters - We	Legal Researc	2,575.88	Tomacelli's Pizza	Jury Fees	99.13
US Bank Supply	Furniture & O	1,509.00	Variety Foods Llc	Other Profess	293.91
Volunteers Of Americ	Alternatives	6,931.67	Volunteers Of Americ	Other Profess	2,400.00
Wal-Mart Pharmacy	Pharmacies	292.07	Wal-Mart Store	Pharmacies	383.95
Walden Carpets, Inc.	Building Repa	1,500.00	Weiland & Assoc Inc	Jury Fees	156.11
Wheelco Brake & Supp	Truck Repair/	1,186.37	White, Ben	Welfare Rent	500.00
Whitley, Max	Building Repa	100.00	Woodall, Kristin A	Court Reporte	524.40
Woodland Hills Ltd	Welfare Rent	1,060.00	Xcel Energy, Inc.	Electricity	1,255.94

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Xcel Energy, Inc.	Road Maint. &	27.37	Xcel Energy, Inc.	Welfare Utili	584.44
Xigent Solutions	Data Processi	594.70	Yankton County Sheri	Return Of Ser	275.00
Zee Medical Service	Office Suppli	73.20	Commission	Salaries	31,331.06
Auditor	Salaries	44,862.45	Treasurer	Salaries	68,495.90
Information Tech	Salaries	65,145.71	States Attorney	Salaries	220,778.81
Public Defender	Salaries	146,612.15	Public Advocate	Salaries	47,543.16
Facilities	Salaries	56,276.42	Equalization	Salaries	73,518.11
Register Of Deeds	Salaries	45,058.79	Human Resources	Salaries	22,863.22
Sheriff	Salaries	840,166.50	Emergency Mgmt	Salaries	15,470.40
Juvenile Detention	Salaries	158,835.99	Highway	Salaries	132,343.60
Human Services	Salaries	108,577.87	Museum	Salaries	61,154.85
Planning	Salaries	31,476.80	Extension	Salaries	3,008.00

REPORTS

The Register of Deeds Official Statement of Revenue Report for January 2016 was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 4 ayes.

1. To hire Mackenzie Viktor as Deputy Sheriff (16/3) for the Sheriff's Office at \$20.75/hour effective 2/29/16.
2. To promote Michael McGovern from Deputy Sheriff Sergeant to Deputy Sheriff Lieutenant (22/6) for the Jail at \$2,526.40/bi-weekly effective 2/27/16.
3. To hire William Rishling as variable hour Parking Lot Attendant for the Sheriff's Office at \$12.00/hour effective 2/22/16.
4. To discharge Sharon Bakker as Senior Accounting Technician for the Auditor's Office effective 2/9/16.

Step Increases

1. Krista Leidholt – Deputy Sheriff Sergeant – Jail – 20/11 – 1/9/16 - \$30.81/hour
2. Elliott Crayne – Deputy Sheriff – 24/7 Program – 16/16 – 1/27/16 - \$28.61/hour

ABATEMENT

MOTION by Barth, seconded by Bender, to approve abatement of 2015 property taxes for RDID 44259 in the amount of \$1,155.06, representing the Elderly Assessment Freeze. 4 ayes.

MOTION by Kelly, seconded by Barth, to approve the following abatements of 2015 property taxes: RDID 49883, \$2,137.74, representing a house destroyed by fire on 3/10/15; RDID 53978, \$913.62, representing a house razed on 4/27/15; RDID 58257, \$5,665.10, representing a commercial building razed on 5/29/15; RDID 28495, \$4,297.83, representing a commercial building razed on 6/10/15; RDID 53377, \$235.77, representing a house and garage razed on 10/7/15; RDID 53376, \$230.58 representing a house and garage razed on 10/7/15; RDID 41199, \$262.16, representing a house and garage razed on 10/8/15; RDID 43854, \$934.40, representing a house razed on 4/9/15. 4 ayes.

NOTICES

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MOTION by Kelly, seconded by Barth, to authorize the Auditor to publish a notice of hearing on March 15, 2016 for a Retail On-Sale Liquor License Application submitted by Badland's Motor Speedway, LLC. 4 ayes.

FUNDING POLICY

Lynn DeYoung, Emergency Management Director, gave a briefing on proposed changes to the way the County provides funding for the Rural Fire Departments and the Rural Ambulance Services within Minnehaha County. Current practice is to distribute budgeted funding to the agencies on a bi-annual basis with the agencies submitting a vouchers for payment. The recommendation from the Auditor's Office and State Department of Legislative Audit is for agencies to submit requests for reimbursement of items purchased on a semi-annual basis to the Minnehaha County Emergency Management Office. The County Emergency Management Office will review the documentation and forward the information to the Auditor's Office for reimbursement. MOTION by Bender, seconded by Kelly, to implement County Rural Fire and Ambulance Service Funding Policy. 4 ayes.

BID AWARDS

DJ Buthe, Highway Superintendent, reported on the February 17, 2016 bid opening for Project MC110-118BM-16, Rehabilitation of Structures 50-192-040 & 50-241-080. The following bids were received: Journey Group Companies dba SFC Civil Constructors, \$781,526.50; and PCiRoads, Inc., \$927,973.04. The bid tabulations have been reviewed and certified. The Minnehaha County Highway Department recommends award of the project to Journey Group Companies dba SFC Civil Constructor. MOTION by Kelly, seconded by Barth, to award the bid for Project MC110-118BM-16 Rehabilitation of Structures 50-192-040 & 50-241-080 to Journey Group Companies dba SFC Civil Constructors in the amount of \$781,526.50, and authorize the Chair to sign the contract. 4 ayes.

DJ Buthe, Highway Superintendent, reported on the February 17, 2016 bid opening for SEAL-2016, Annual Chip Seal on County Highways. The following bids were received: The Road Guy Construction, \$912,754.50; Asphalt Surfacing Company, \$917,017.30; Bituminous Paving, Inc., \$924,790.55; and ASTECH Corporation, \$931,457.20. The bid tabulations have been reviewed and certified. The Minnehaha County Highway Department recommends award of the project to The Road Guy Construction. MOTION by Barth, seconded by Bender, to award the bid for SEAL-2016 to The Road Guy Construction in the amount of \$912,754.50, and authorize the Chair to sign the contract. 4 ayes.

AMENDMENT

DJ Buthe, Highway Superintendent, gave a briefing on an amendment to the contract with JSA Engineers and Land Surveyors for MC-149-Recon, Reconstruction of Highway 149 from SD Hwy 38 to Highway 122. The amendment includes the addition to design a 10 foot wide asphalt bike trail on the west side of the highway within the city limits of Hartford. The trail is estimated to be \$145,000 in construction costs and the City of Hartford has agreed to pay 50% of the construction costs up to \$72,500. JSA Engineers and Land Surveyors is requesting an additional \$38,238.00 to their contract for their design services. MOTION by Barth, seconded by Kelly, to approve the amendment in the amount of \$38,238.00 to the contract with JSA Engineers and Land Surveyors for Project MC-149-Recon, Reconstruction of Highway 149 from SD Hwy 38 to Highway 122. 4 ayes.

BRIEFING

Kari Benz, Human Services Director, gave a briefing on the 2015 Statistical Report for the Minnehaha County Human Services Department. Jamie Phelps, Human Services Emergency Service Manager provided details on the 2015 statistical data with a slide presentation.

LEGISLATIVE UPDATE

2/23/2016

Robert Wilson, Assistant Commission Administrative Officer, gave an update and status report of the 2016 Legislative Session on bills that impact Minnehaha County.

LIAISON REPORT

Commissioner Barth reported on a meeting of the East Dakota Water Development District where discussion was held on the E-Coli content of the Big Sioux River.

MOTION by Barth, seconded by Bender, to adjourn into executive session for personnel and contract negotiations. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday March 1, 2016.

APPROVED BY THE COMMISSION:

Gerald Beninga
Vice Chair

ATTEST:

Robert Litz
Auditor