

7/5/2016

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. July 5, 2016, pursuant to adjournment on June 28, 2016. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Kelly. Also present were Olivia Larson, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Beninga, seconded by Barth, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Kelly, seconded by Bender, to approve the June 28, 2016, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$994,705.45. 5 ayes.

A Bar K Inc	Automotive/Sm	14.22	Abc Rentals	Bridge Repair	49.50
Airway Service Inc	Automotive/Sm	1,352.65	Airway Service Inc	Gas,Oil,Diese	174.72
Allied Oil & Tire Co	Automotive/Sm	135.84	American Institute O	Lab Costs	1,000.00
Arena Motel	Motels	410.00	Argus Leader - Adver	Publishing El	9.80
Argus Leader - Adver	Publishing Fe	5,880.01	Armor Correctional H	Contract Serv	25,713.42
Avera Health Informa	Medical Recor	23.50	Avera Heart Hosp Of	Safety & Resc	69.00
Avera Mckennan Hospi	Blood Withdra	74.00	Avera Mckennan Hospi	Hospitals	5,729.24
Avera Mckennan Hospi	Physicians	1,755.28	Avera Medical Group-	Physicians	465.81
Avera Specialty Clin	Physicians	80.70	Batteries Plus/Onesk	Safety & Resc	9.40
Bi Inc	Program Suppl	7,264.40	Bierschbach Equipmen	Heavy Eq. Rep	25.12
Bierschbach Equipmen	Parts Invento	98.66	Billion's	Automotive/Sm	149.50
Blue Dyno Llc	Welfare Rent	530.00	Bob Barker Company,	Inmate Suppli	675.00
Boyer Trucks Sioux F	Truck Repair/	1,824.03	Bradfield, Matt Db	Maintenance C	70.00
Brookings Health Sys	Hospital Prep	1,014.07	Bureau Of Informatio	Telephone	24.00
Butler Machinery Com	Truck Repair/	920.46	C & J Inc Db	Trash Removal	315.00
Cambridge Partnershi	Welfare Rent	1,000.00	Cameron, Tj	Sign Deposits	50.00
Campbell Supply Co I	Automotive/Sm	57.74	Campbell Supply Co I	Bridge Repair	22.17
Carpenter, Donovan	Business Trav	32.56	Cartridge World	Data Processi	145.98
Cbm Managed Services	Board Of Pris	41,253.75	Cbm Managed Services	Inmate Suppli	532.01
Cedar Shore	Hospital Prep	1,224.90	Century Business Pro	Office Suppli	218.46
Chief Supply	Uniform Allow	332.88	Christopherson, Ande	Attorney Fees	193.20
Claims Associates, I	Other Profess	369.02	Clarity Telecom Llc	Telephone	63.54
Cody, Denise	Bd Exp. Fees	130.50	Colton Fire Dept	Education & T	240.00
Concrete Materials	Road Maint. &	56,223.82	Connecting Point	Maintenance C	5,382.00
Constellation New En	Natural Gas	1,870.46	Construction Product	Bridge Repair	448.75
Corley, Richard Edwi	Welfare Rent	437.50	Country Meadows Apts	Welfare Rent	700.00
Country View Mhc	Welfare Rent	318.00	Csb Inc	Jury Fees	150.70
Data Mgmt Inc Db	Maintenance	1,885.85	Deans Bulk Svc Inc	Gas,Oil,Diese	569.00
Deans Bulk Svc Inc	Parts Invento	1,052.15	Dekkers, Joel Db Pa	Welfare Rent	242.50
Dover, Sena S	Bd Evaluation	2,115.00	Duffy, Ryan	Attorney Fees	1,962.80
Ebert's Properties,	Motels	280.00	Emsystems	Hospital Prep	600.00
Ergometrics, Inc.	Recruitment	2,540.00	Evans, Preston	Investigators	277.20
Fit My Feet Orthotic	Medical Equip	284.61	Fleetpride / Holt, I	Small Tools,	21.92
Fleetpride / Holt, I	Truck Repair/	503.35	Formatop Co	Cobra Insuran	2,321.49
G & R Controls Inc	Heat,Vent & A	33.72	Gansz, Kevin	Program Activ	36.00
George Boom Funeral	Burials	2,250.00	Goebel Printing, Inc	Office Suppli	209.18
Grainger, Inc.	Parking	374.72	Guzman, Sandra V.	Interpreters	250.00
Heartland Funeral Ho	Burials	3,050.00	Heartland Paper Comp	Inmate Suppli	64.61
Heartland Paper Comp	Kitchen/Clean	1,064.08	Heritage Apartments	Welfare Rent	190.00
Heritage Place Apts	Welfare Rent	600.00	Hofer, Justin	Education & T	30.00
Holiday Credit Offic	Automotive/Sm	8.99	Holiday Credit Offic	Gas,Oil,Diese	38.66
Holiday Credit Offic	Road Maint. &	34.93	Howes Oil Co., Inc.	Gas,Oil,Diese	11,821.50
Interstate All Batte	Small Tools,	24.00	Interstate All Batte	Truck Repair/	344.85
Interstate Office Pr	Office Suppli	942.11	Isi Llc	Interpreters	80.00
Iss Facility Svcs-Mi	Other Repairs	200.00	Jcl Solutions-Janito	Janitorial/Ch	6,156.48
Jcl Solutions-Janito	Kitchen/Clean	6,798.23	Jepsen, Cynthia	Business Trav	21.00
Jim Bork Enterprises	Printing/Form	49.00	Johnson, Brett	Business Trav	15.00

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Johnson, Clara	Bd Exp. Fees	93.66	Johnson, Richard L	Attorney Fees	107.64
Karl's, Inc.	Other Supplie	129.96	Katterhagen, Mark	Bd Exp. Fees	48.00
Kelly, Dick	Travel - Kell	47.88	Kennedy, Pier, Knoff	Attorney Fees	944.20
Kittelson, Joan M	Bd Exp. Fees	15.00	Lacey Rentals Inc	Lease-Rental	105.00
Lake County (Sd)Sher	Return Of Ser	14.30	Lawson Products	Small Tools,	79.37
Le, Tam	Welfare Rent	1,300.00	Leonard, Llp	Welfare Rent	300.00
Lewis & Clark Bhs	Bd Evaluation	3,360.00	Lewno, Lucy	Bd Exp. Fees	1,059.01
Luther, Jeff	Medical Direc	2,500.00	Lutheran Social Svcs	Alternatives	82,392.50
Lutheran Social Svcs	Bd Evaluation	1,387.50	Mac's, Inc.	Small Equipme	50.84
Marion Park Apts	Welfare Rent	600.00	Matheson, William	Recount Board	25.00
Matt, Eric	Recount Board	368.00	Maximum Promotions I	Building Repa	102.00
Mcgowan, Kevin	Business Trav	35.08	Med-Star Paramedic I	Transportatio	400.00
Meridian It Solution	Maintenance C	469.88	Metro Communications	Other Miscell	26,179.67
Midamerican Energy C	Natural Gas	786.43	Midamerican Energy C	Welfare Utili	438.21
Midwest Alarm Compan	Other Profess	424.80	Midwest Oil Company	Parts Invento	1,188.00
Midwest Residential	Welfare Rent	696.51	Minn Cnty Prisoner A	Prisoner/Bond	12.30
Multi-Cultural Cente	Interpreters	55.00	Murray Properties, L	Welfare Rent	485.00
Narem, Inc	Automotive/Sm	17.11	Nyangamoi, Andrew	Welfare Rent	500.00
Nyhaug, Adam	Program Activ	156.96	Oconnor Company	Heat,Vent & A	37.62
Oconnor, Charles	2015 Homeland	13,500.00	Olson, Matthew	Attorney Fees	2,223.38
P & G Townhomes Llc	Welfare Rent	385.00	Paramedics Plus-Siou	Lab Costs	150.00
Pcs Mbl/Portable Com	Automotive/Sm	108.00	Pennington County Ja	Extradition &	9,292.75
Perspective Inc	Fairgrounds	220.00	Peterson, Stuart, Ru	Attorney Fees	2,229.76
Petr Ltd, Inc/Ertz,	Attorney Fees	1,275.00	Pheasantland Industr	Printing/Form	725.73
Phoenix Supply Llc	Kitchen/Clean	165.70	Pictometry Intl Corp	Other Profess	2,212.50
Pollard Law Pc	Attorney Fees	45.00	Prochem Dynamics Llc	Child Care It	87.25
Quality Efficiencies	Motels	415.00	R & L Supply, Ltd	Plumbing & We	453.44
R & S Sanitation Ser	Trash Removal	450.00	Ramkota Inn Pierre	Business Trav	290.97
Redwood Toxicology L	Program Suppl	1,080.00	Reeves, Megan - Crt	Court Reporte	88.40
Rensberger Investmen	Welfare Rent	600.00	Revolorio, Nina	Interpreters	50.00
Rhomar Industries In	Truck Repair/	193.21	River Auto Sales Llc	Welfare Rent	500.00
Roberts, Yvonne	Welfare Rent	125.00	Robsons Inc Db Rob	Communication	10.33
Rubeau Llc	Welfare Rent	425.00	Sachchidanand Hospit	Motels	230.00
Safe Home Ltd Ptnrsh	Notes Rec (Sf	-2,440.37	Safe Home Ltd Ptnrsh	Other Misc. R	-1,153.72
Safe Home Ltd Ptnrsh	Rent Subsidie	10,774.29	Salberg, Aaron	Attorney Fees	561.20
Sam's Club - Members	Child Care It	110.20	Sam's Club - Members	Other Profess	1,027.27
Sam's Club - Members	Other Supplie	39.96	Sam's Club - Members	Supplemental	87.35
Sanford Canton-Inwoo	Hospital Prep	1,471.17	Sanford Hospital - R	Welfare Rent	1,200.00
Sanford Hospital Med	Clinics - Aux	146.50	Sanford Hospital Med	Medical Recor	18.25
Sanford Laboratories	Lab Costs	283.51	Sd Army Natl Guard**	2015 Homeland	558.00
Sd Assn Of County Of	Education & T	175.00	Sd Dept Of Revenue	Lab Costs	140.00
Sd Dept Of Revenue	Other Miscell	16.20	Sd Public Assurance	Professional	163.35
Sd Public Assurance	Property & Li	59,328.60	Sequoyah County (Ok)	Return Of Ser	50.00
Severtson, Allen	Business Trav	38.44	Sf Leased Hsg Author	Welfare Rent	495.00
Sfc Civil Constructo	Contracted C	222,911.20	Sherwin Williams	Other Supplie	363.64
Shi International Co	Data Processi	483.12	Shi International Co	Software	241.56
Sigler Fire Equipmen	Other Profess	158.50	Sioux Falls City Fin	Gas,Oil,Diese	8,934.10
Sioux Falls City Fin	Hidta Grant	117.78	Sioux Falls Humane S	Other Miscell	3,615.12
Sioux Falls Rubber S	Office Suppli	39.95	Sioux Falls Two Way	Communication	958.38
Sioux Falls Two Way	2015 Homeland	1,625.97	Sioux Falls Utilitie	Welfare Utili	176.46
Sioux Valley Energy	Welfare Utili	131.62	Sjovold, Shelly	Program Activ	36.00
Snoozy, Scott	Welfare Rent	600.00	Solheim, Virginia	Business Trav	39.28
Southeast Technical	Education & T	2,390.00	Southeastern Behavio	Crisis Interv	5,982.37
Southridge Apts Ltd	Welfare Rent	546.00	Srstka, Erin	Business Trav	43.00
Sturdevant's Auto Pa	Automotive/Sm	73.00	Sturdevant's Auto Pa	Parts Invento	33.48
Sturdevant's Auto Pa	Small Tools,	18.99	Surgical Institute O	Physicians	186.83
Swanda, Karen	Bd Exp. Fees	156.00	Theeler, Tyson	Recount Board	25.00
Thomson Reuters - We	Legal Researc	362.78	Thyssenkrupp Elevato	Lease-Rental	2,906.68
Tires,Tires,Tires In	Automotive/Sm	-26.81	Tires,Tires,Tires In	Gas,Oil,Diese	132.63
Total Administrative	Cobra Insuran	528.74	Tschetter & Adams La	Attorney Fees	4,700.70
United Parcel Servic	Postage	18.33	Us Bank Equipment Fi	Lease-Rental	136.72
Vandervliet, Rodney	Business Trav	50.20	Variety Foods Llc	Other Profess	751.65
Variety Foods Llc	Other Supplie	18.88	Vb Falls Terrace Apt	Welfare Rent	800.00
Wal-Mart Pharmacy #1	Pharmacies	732.58	Walton, Marcus	Attorney Fees	2,222.00
Waste Management Of	Trash Removal	239.60	Weerheim, Tom	Attorney Fees	515.20

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Weiland & Assoc Inc	Jury Fees	148.23	Wellmark B/C B/S	Cobra Insuran	1,450.05
Wells, Kimberly	Attorney Fees	765.00	Westport Apts/Westpo	Welfare Rent	702.00
Wilkison Properties	Welfare Rent	1,180.00	Willow Partners Llc	Welfare Rent	1,300.00
Winner Police Depart	Extradition &	67.60	Worldpoint Ecc, Inc	Education & T	172.95
Wynia, Marc	Investigators	207.06	Xcel Energy, Inc.	Electricity	68,243.69
Xcel Energy, Inc.	Welfare Utili	2,178.04	Yankton County Sheri	Return Of Ser	100.00
Zerfas, Catherine	Welfare Recov	81.35			

PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 5 ayes.

1. To hire Daniel Fritz as Records Technician (10/5) for the Register of Deeds at \$16.21/hour effective 7/11/16.
2. To discharge Paul Dezotell as Museum Preparator for the Museum effective 7/1/16.
3. To end the variable hour employment of Brenna Letexier-Vink as Correctional Officer for the Jail effective 6/28/16.

Step Increases

1. Thomas Hensley – Chief Criminal Deputy State’s Attorney – State’s Attorney’s Office – 5/29/16 - \$4,139.20/bi-weekly
2. Douglas Amolins – Tax and License Technician – Treasurer – 7/8/16 - \$18.34/hour
3. Bradley Thomas – Appraiser – Equalization – 7/10/16 - \$26.57/hour
4. Deborah O’Donnell – Administrative Clerk – Human Services – 7/6/16 - \$18.34/hour
5. Raymond Koens – Caseworker II – Human Services – 17/15 – 6/4/16 – 29.32/hour
6. Amber Bartels – Caseworker I – Human Services – 6/23/16 – 21.80/hour
7. William Bell – Correctional Officer – Jail – 6/9/16 - \$18.34/hour
8. Trevor Houser – Correctional Officer – Jail – 6/2/16 - \$18.34/hour
9. Matthew Aanenson – Deputy Sheriff Sergeant – Jail – 6/30/16 - \$28.61/hour
10. Wayne Feddersen – Air Guard Security Officer II – Air Guard – 6/9/16 - \$18.80/hour
11. Erin Srstka – JDAI Coordinator – Commission Office – 4/25/16 - \$24.67/hour

Special Personnel Actions

To recognize the following significant employee anniversaries for July 2016: 10 years – Kari Gackle and Michelle Pliska; 15 years – Kimberly Mayer, Molly Engquist, and Adam Nyhaug; 25 years – Vicki Busse and Paul Parish

To record volunteers in County Departments for June 2016. The list is on file at Human Resources.

MOTION by Barth, seconded by Bender, to approve the promotion of Mark Kadi from Senior Deputy Public

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Advocate to Senior Trial Attorney at \$3,569.60 bi-weekly (23/16) effective 7/6/16 with no additional positions or staffing for the Public Advocate's Office resulting from this action. 5 ayes.

MOTION by Beninga, seconded by Kelly, to approve the following position changes in Human Services effective 7/6/16: to change the title of Caseworker I to Caseworker, to change the title of Caseworker II (Medical) to Medical Coordinator, to change the title of Caseworker II (Alliance Program) to Supportive Services Manager, and to change the title of Caseworker III to Quality Assessment and Improvement Manager; and to approve the following position changes in Safe Home effective 7/6/16: to change the title of Caseworker I to Caseworker and to change the pay grade for the Safe Home Manager from pay grade 18 to 19. 5 ayes.

NOTICE

A notice was received from the Brennan Rock & Roll Academy of intent to conduct fundraising raffles on September 3, 4, 10, 11, 17, 18, 24, and 25, 2016, at the Badlands Motor Speedway, 2012 S Splitrock Blvd, Brandon, to benefit Brennan Rock & Roll Academy.

LIEN

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on an application for a compromise of lien for DPNO 81619 in the amount of \$13,306.64. The applicant requests a compromise and release of the lien in full upon payment of \$7,500. The lien is solely in the name of the applicant and is for court appointed attorney services provided between 2014 and 2015. The applicant earns \$24,000 annually, has \$500 in savings, \$2,000 in retirement savings, two vehicles, and a 1999 boat valued at \$5,000. Debts total \$17,100, owed to US Bank and several credit cards. Items not submitted with the application include the most recent tax return and contact information. The Commission office is not aware of any pending real estate transactions or other immediate need to resolve the lien. MOTION by Bender, seconded by Barth, to deny a compromise of lien for DPNO 81619. 5 ayes.

PUBLIC COMMENT

Kersten Kappmeyer, Chief Civil Deputy State's Attorney, introduced Judy Ziegler as a new Minnehaha County Senior Deputy State's Attorney. Judy Ziegler spoke to thank the Commissioners for the opportunity.

HEARING

Kristin Trana, Administrative Coordinator for the Sheriff's Office, was present for the scheduled hearing to consider the 2016 Byrne Justice Assistance Grant (JAG) Joint Spending Plan. The City of Sioux Falls and Minnehaha County will be receiving an allocation of \$70,362 for the 2016 program. The Sioux Falls Police Department will receive 65% of the allocation (\$45,735) to purchase a multi-use department trailer and gas masks, and the Minnehaha County Sheriff's Office will receive 35% of the allocation (\$24,627) to be used to purchase portable radios with encryption and vehicle gun locks. MOTION by Barth, seconded by Beninga, to approve the 2016 Byrne Justice Assistance Grant Joint Spending Plan between the City of Sioux Falls and Minnehaha County. 5 ayes.

AGREEMENTS

Lynn DeYoung, Emergency Management Director, gave a briefing on Amendment #1 to the 2016 State and Local Agreement with the State of South Dakota to be used to support salary and administrative expenses within the Minnehaha County Emergency Management Office. This year's grant amount is \$224,202.27. Due to the grant amount being greater than needed to support salary and administrative expenses in past years, Mr. DeYoung stated he will develop a list of special projects that may be funded with the remaining amount. MOTION by Beninga, seconded by Bender, to authorize the Chairperson to sign the 2016 Emergency Management State and

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Local Agreement between the State of South Dakota and Minnehaha County in the amount of \$224,202.27. 5 ayes.

Jamie Gravett, Director, JDC, presented an agreement among Minnehaha County, Lutheran Social Services, and fifteen (15) partner counties for juvenile inmate housing services made available at a daily rate of \$200 per day, per bed for JDC housing and \$185.52 per day, per bed for Shelter Care housing. There is a one-time cost for each partner county's share of startup costs for Shelter Care at Lutheran Social Services. These costs are as follows for each county: \$503.33 for Bon Homme, \$2,559.98 for Brookings, \$7,757.02 for Charles Mix, \$2,148.17 for Clay, \$8,354.26 for Davison, \$3,260.79 for Hanson, \$652.64 for Hutchinson, \$1,001.84 for Lake, \$8,130.30 for Lincoln, \$1,399.20 for McCook, \$255.28 for Miner, \$840.48 for Moody, \$1,370.30 for Turner, \$2,909.18 for Union, and \$3,631.66 for Yankton. Mr. Gravett requested authorization for the Chair to sign the 2016 Partner County Agreements. MOTION by Barth, seconded by Bender, to authorize the Chair to sign the 2016 JDC Partner County Agreements. 5 ayes.

NEW BUSINESS

Commissioner Barth commented on the potential need to revise planning requirements for new businesses that may move to the County.

OLD BUSINESS

Commissioner Barth commented on the request for establishing a joint jurisdiction area with the City of Crooks. Kersten Kappmeyer, Chief Civil Deputy State's Attorney, commented on the amount of work that may be involved if the joint jurisdiction passes, and reminded the Commissioners that they have the option to accept or decline the joint jurisdiction.

REPORT

Pam Nelson, Treasurer, presented the annual review of the Minnehaha County Investment Policy and Investment Report. The Investment Policy sets the T-Bill rate as the benchmark for County investments. The County investment yield consists of the weighted average rate on all certificates of deposit, savings, repurchase, and checking accounts. Although the investments have done well, recent decisions in Europe that affect the marketplace may cause a decline in performance.

MOTION by Barth, seconded by Bender, to adjourn into executive session for litigation, contracts, and personnel. 5 ayes.

The Commission will adjourned until 9:00 a.m. on Tuesday July 12th, 2016.

APPROVED BY THE COMMISSION:

Chair

ATTEST:

Olivia Larson
Deputy Auditor