

12/27/2016

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. December 27, 2016, pursuant to adjournment on December 20, 2016. Commissioners present were: Bender, Beninga, Heiberger, and Kelly. Commissioner Barth was absent. Also present were Olivia Larson, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Bender, seconded by Kelly, to approve the agenda. 4 ayes.

#### MINUTES APPROVAL

MOTION by Beninga, seconded by Bender, to approve the December 20, 2016, Commission Minutes. 4 ayes.

#### VOUCHERS TO BE PAID

MOTION by Bender, seconded by Beninga, to approve the following bills totaling \$774,386.42. 4 ayes.

A & B Business Equip	Lease-Rental	81.34	A To Z World Languag	Interpreters	2,267.50
Advance Auto Parts	Automotive/Sm	4.99	Airgas Inc	Bridge Repair	263.30
Airgas Inc	Lease-Rental	39.25	Airway Service Inc	Automotive/Sm	412.87
Airway Service Inc	Gas,Oil,Diese	45.91	Anderson's Towing	Investigators	124.50
Aspen Park Apts	Welfare Rent	600.00	AT&T	Safety & Resc	40.75
Automatic Building C	Building Repa	93.88	Automatic Building C	Jail Repairs	1,760.00
Automatic Building C	Outside Repai	633.00	Automatic Building C	VOA Dakotas	320.00
Avera Health Informa	Clinics Aux	130.50	Avera Health Plans	Expenditures	2,000.36
Avera McKennan Hospi	Hospitals	1,457.50	Axis Forensic Toxic	Lab Costs	250.00
Baldwin Supply Co	Plumbing & We	10.44	Batteries Plus/Onesk	Building Repa	655.50
Best Western Plus Ra	Investigators	100.99	Billion's	Automotive/Sm	529.66
Billion's	Gas,Oil,Diese	40.40	Builders Supply Comp	Administratio	150.00
Builders Supply Comp	Building Repa	1,837.64	Builders Supply Comp	Jail Repairs	1,324.20
Bureau Of Informatio	Data Communic	113.00	Bureau Of Informatio	Telephone	297.00
Burggraft, Charles	Right Of Way	1,329.58	Butler Machinery Com	Heavy Eq Rep	439.95
Butler Machinery Com	Truck Repair	42.07	C & R Supply Inc	Automotive/Sm	166.40
Carper, Nichole A	Attorney Fees	837.40	Carper, Nichole A	Child Defense	414.70
Century Business Pro	Lease-Rental	227.27	Century Business Pro	Maintenance C	222.06
Centurylink	Telephone	112.54	Christopherson, Ande	Attorney Fees	2,682.99
Cole Papers, Inc	HHS Custodial	1,717.31	Cole Papers, Inc	Janitorial/Ch	8,648.37
Cole Papers, Inc	JDC Custodial	246.28	Connecting Point	Data Processi	147.51
Constellation New En	Natural Gas	10,342.34	Counseling Resources	Attorney Fees	1,100.00
Country Meadows Apts	Welfare Rent	1,100.00	Dakota Data Shred	Trash Removal	646.38
Dakota Supply Group,	Maintenance C	1,890.00	Davies, Boone T	Welfare Rent	350.85
Deans Bulk Svc Inc	Parts Invento	144.48	Deaver, Carey Jo	Business Trav	35.28
Deer Hollow Ltd Ptnr	Welfare Rent	369.00	Dells Materials Comp	Education & T	90.00
Dematteo, Lyndsey	Business Trav	81.48	Deyoung, Lynn	Business Trav	64.00
Deyoung, Lynn	Hospital Prep	73.00	Donovan's Hobby & Sc	Safety & Resc	13,996.90
Double H Paving Inc	Snow Removal	13,350.00	Dover, Sena S	Bd Evaluation	472.50
Downrange Constructi	Bldg/Yard Rep	28,961.34	Electric Supply Co	Data Processi	401.54
Electric Supply Co	Furniture & O	1,088.61	Empire Prop Mgmt LLC	Welfare Rent	546.00
Engbrecht, Roger	Welfare Rent	500.00	Evans, Preston	Investigators	239.40
Farley, Richard E	Right Of Way	380.00	Fastenal Company	Small Tools	161.91
Ferrer, Carlos H	Welfare Rent	325.00	First Premier Bank	Investigators	69.23
Fitts, Rod Db	Welfare Rent	800.00	Fleetpride Holt, I	Truck Repair	250.00
Force America Inc/Va	Truck Repair	221.89	Formatop Co	Administratio	2,233.17
Fremont Industries	Janitorial/Ch	571.06	Frentz, Sandy	Hospital Prep	73.00
G & R Controls Inc	Heat,Vent & A	928.57	Gas Lite Manor Ltd P	Welfare Rent	313.00
Genzlinger, Janeen	Court Reporte	101.20	George, Aaron	Welfare Rent	460.00
Geotek Engineering	Building Repa	1,151.50	Girard, Julie	Hospital Prep	100.00
Graybar Electric Com	Administratio	33.56	Guzman, Sandra V	Interpreters	57.47
Hanson, Michael W	Attorney Fees	414.00	Harmon, Karla	Bd Evaluation	67.50
Heartland Paper Comp	Janitorial/Ch	52.28	Hennepin County Sher	Return Of Ser	80.00
High Point Networks	Data Processi	6,686.68	Hillyard, Inc	Janitorial/Ch	3,539.17
Howes Oil Co, Inc	Gas,Oil,Diese	12,919.88	HP Company Hewlett	Data Processi	551.52
Hunstad, Elisabeth	Program Activ	200.00	Husby, Jon	Welfare Rent	500.00

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Institutions Service	Jail Repairs	3,487.89	Interstate All Batte	Automotive/Sm	36.95
Interstate All Batte	Other Supplie	2.40	Interstate Office Pr	Gis Supplies	781.62
Interstate Office Pr	Office Suppli	1,749.85	Intoximeters, Inc	Program Suppl	205.25
ISS Facility Svcs-Mi	Contract Serv	24,810.00	JCL Solutions-Janito	Janitorial/Ch	6,394.56
JCL Solutions-Janito	Kitchen/Clean	1,508.76	JCL Solutions-Janito	Other Supplie	585.18
Johnson Controls, In	Heat,Vent & A	1,327.95	Johnson, Charlene A	Right Of Way	310.00
Jsa Consult Engineer	Architects	15,441.50	Kahler, Monte	Welfare Rent	595.00
Kone, Inc	Building Repa	382.08	Lal Inc	Welfare Rent	700.00
Larson, Jeff	Attorney Fees	3,286.40	Lawson Products	Small Tools	267.65
Leininger, Jack R	Welfare Rent	500.00	Lester Sittig Estate	Sign Deposits	50.00
Lewis & Clark Bhs	Bd Evaluation	1,440.00	Loving, Philip	Bd Evaluation	1,080.00
Lyle Signs Inc	Sign Supply/I	897.50	Marco Technologies L	Lease-Rental	170.00
Marco Technologies L	Maintenance C	75.28	Martinell, Charles	Work Mileage	197.82
Matheson Tri-Gas Inc	Plumbing & We	41.19	Matheson Tri-Gas Inc	Small Tools	40.17
Mathison Company	Gis Supplies	141.49	Mayo Clinic Health S	Hospitals	474.00
McCook County Highwa	Road Maint	2,037.45	Med-Star Paramedic I	Transportatio	900.00
Menards	Administratio	37.55	Menards	Bldg/Yard Rep	43.04
Menards	Small Tools	19.96	Menards	Exhibit Mater	111.71
Metro Communications	Clinics Aux	880.00	Metro Communications	Other Misce	182,512.25
Microfilm Imaging Sy	Contract Serv	5,940.00	Microfilm Imaging Sy	Office Suppli	249.90
Midamerican Energy C	Natural Gas	484.90	Midstates Utility Tr	Small Tools	98.40
Midway Service Inc	Gas,Oil,Diese	2,453.93	Midwest Alarm Compan	Data Processi	1,593.20
Monick Pipe & Supply	Jail Repairs	1,978.44	MPI Technologies Inc	Data Processi	803.00
Murray Properties, L	Welfare Rent	1,450.00	Narem, Inc	Truck Repair	6.22
Neve's Uniforms	Uniform Allow	9,669.49	Newark Electronics	Jail Repairs	147.70
Nyberg's Ace Hardwar	Correction Ct	8.50	Nyberg's Ace Hardwar	Other Supplie	11.94
Oakwood Estates/Inve	Welfare Rent	250.00	Oconnor Company	Correction Ct	809.09
Oconnor Company	JDC Maintenan	379.60	Okall, Langu	Attorney Fees	511.20
Otis Elevator Compan	HHS Maintenan	2,700.00	Oyen Family LLC	Right Of Way	60.00
Parkview, LLC	Welfare Rent	300.00	Pennington County Ja	Extradition	9,464.70
Peters, Scott N Pc	Bd Exp Fees	1,692.00	Peters, Scott N Pc	Crisis Interv	153.00
Peterson, Myles	Uniform Allow	113.85	Prestbo, Terran & Mi	Right Of Way	145.00
Presto-X-Company	Outside Repai	409.10	Qualified Presort Se	Postage	3,514.98
Rdo Equipment Co	Heavy Eq Rep	369.45	Red Rock Inn	Motels	175.00
Redwood Estates LLC	Welfare Rent	700.00	Redwood Toxicology L	Program Suppl	1,080.00
Richard-Ewing Equipm	Jail Repairs	267.51	Rochester Armored Ca	Armored Car S	379.50
Rogness, Duane & Dix	Right Of Way	2,800.00	Russell, Mark	Education & T	197.82
Sanford Hospital	Blood Withdra	60.00	Sanford Hospital	Hospitals	397.71
Sanford Hospital Med	Clinics Aux	11.50	Sanford Hospital Med	Medical Recor	16.00
Sanford Laboratories	Lab Costs	953.56	Schmidt, Richard L	Welfare Rent	600.00
SD Assn Of County Of	Amounts Held	5,280.00	SD Dept Of Revenue	Lab Costs	280.00
SD Dept Of Transport	Bridge Repair	2,121.46	SD Dept Of Transport	Road Maint	65,954.85
SD One Call	Building Repa	13.65	SDAE4-HP	Memberships	70.00
SF Leased Housing As	Welfare Rent	1,427.00	SF Leased Hsg Author	Welfare Rent	300.00
Sherwin Williams	Administratio	15.09	Short Elliott Hendri	Architects	22,770.66
Sigler Fire Equipmen	HHS Maintenan	102.50	Sioux Falls City Fin	Lease-Rental	35,514.55
Sioux Falls City Fin	Gas,Oil,Diese	10,206.36	Sioux Falls City Fin	HIDTA Grant	97.65
Sioux Falls Utilitie	Water Sewer	9,521.63	Skorczewski, Jena	Court Reporte	125.40
Sodaktac.Com	Uniform Allow	124.99	South Prairie Prop	Welfare Rent	500.00
Southeast Technical	Automotive/Sm	650.00	Southeastern Behavio	Crisis Interv	6,184.25
Southeastern Behavio	Other Profess	2,400.00	Stan Houston Equipme	Administratio	264.00
Stockwell Engineers	Architects	66,930.35	Sundal, Marvin Todd	Right Of Way	340.00
Suurmeyer, Alex	Education & T	604.80	Szameit, Alexandra	Interpreters	87.35
Tandus Flooring Us L	Repair/Renova	26,299.70	Thomson Reuters We	Books	335.93
Thomson Reuters We	Subscriptions	95.25	Tires,Tires,Tires In	Automotive/Sm	273.70
Tires,Tires,Tires In	Gas,Oil,Diese	23.40	Tri-State Garage Doo	Building Repa	1,745.00
Tschetter & Adams La	Attorney Fees	7,835.87	Variety Foods LLC	Other Profess	353.62
Vesely, Josh	Education & T	198.97	Vogel Traffic Svcs I	Administratio	11.79
Voigt, Debra	Attorney Fees	772.80	Weerheim, Tom	Attorney Fees	294.40
Western Detention	Jail Repairs	58.50	Wheelco Brake & Supp	Truck Repair	301.91
Wilson, Shirley Ann	Welfare Rent	900.00	Wynia, Marc	Investigators	86.52
Xcel Energy, Inc	Electricity	52,203.35	Xcel Energy, Inc	Welfare Utili	1,023.71
Yankton County Treas	Attorney Fees	809.15	Zabel Steel Co	Automotive/Sm	22.04
Zabel Steel Co	Heavy Eq Rep	22.03			

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## DECEMBER SALARIES PAID

Commission	Salaries	32,574.00	Auditor	Salaries	43,072.21
Treasurer	Salaries	67,046.81	Information Technology	Salaries	65,266.82
States Attorney	Salaries	220,536.22	Public Defender	Salaries	163,478.24
Public Advocate	Salaries	48,041.77	Facilities	Salaries	51,608.14
Equalization	Salaries	77,504.70	Register Of Deeds	Salaries	43,686.18
Human Resources	Salaries	24,162.42	Sheriff	Salaries	892,347.82
Emergency Management	Salaries	15,470.40	Juvenile Detention Center	Salaries	131,475.56
Highway	Salaries	139,602.20	Human Services	Salaries	115,323.97
Museum	Salaries	61,810.27	Planning	Salaries	32,168.02
Extension	Salaries	3,083.20			

## PERSONNEL

MOTION by Bender, seconded by Kelly, to approve the following personnel changes. 4 ayes.

1. To hire Heidi Hesvik as Legal Office Assistant (10/3) for the Public Defender's Office at \$15.74/hour effective 12/28/16.
2. To hire Trista Severson as Legal Office Assistant (10/4) for the Public Defender's Office at \$16.14/hour effective 1/3/17.
3. To end the variable hour employment of Clark Baker as Civil Process Server for the Sheriff's Office effective 12/30/16.
4. To promote Joseph Bosman from Deputy Sheriff Sergeant (20/11) to Deputy Sheriff Lieutenant (22/9) for the Sheriff's Office at \$2,775.20/bi-weekly effective 12/31/16.
5. To amend the memo dated 12/20/16 which should have reflected Andrey Skots as a promotion from Correctional Officer in Training (12/3) to Correctional Officer (13/3) for the Jail at \$17.90/hour effective 9/21/16.
6. To promote Presley Helm, Skyler Earley Stonearrow, and Daniel Malmberg from Corrections System Operators (9/3) to Correctional Officers in Training (12/3) for the Jail at \$17.37/hour effective 12/31/16.
7. To promote Kasey Moen from Corrections System Operator (9/4) to Correctional Officer in Training (12/3) for the Jail at \$17.37/hour effective 12/31/16.
8. To end the variable hour employment of Kyle Athmann as Correctional Officer for the Jail effective 12/15/16.
9. To promote Brian Moncur from Senior Building Facilities Maintenance Technician (16/16) to Assistant Facilities Director (18/15) for Facilities at \$31.43/hour effective 12/23/16.

## Step Increases

1. Theresa Dunn – Appraiser – Equalization – 15/13 – 12/27/16 - \$25.80/hour
2. Vicki Busse – Senior Property Technician – Equalization - 12/17 – 12/27/16 - \$24.55/hour
3. Angela Boeckholt – CAMA Specialist – Equalization – 16/12 – 12/27/16 - \$26.44/hour
4. Rhonda Warren – Accountant – Auditor – 16/12 – 12/27/16 - \$26.44/hour

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5. Janet Buckley – Senior Accounting Technician – Sheriff’s Office – 12/13 – 12/27/16 - \$22.24/hour
6. Nikki Pederson – Administrative Clerk – Sheriff’s Office – 9/14 – 12/27/16 - \$19.66/hour
7. Mary Yu – Administrative Secretary – Sheriff’s Office – 10/15 – 12/27/16 - \$21.17/hour
8. Joseph Bosman – Deputy Sheriff Sergeant – Sheriff’s Office – 20/11 – 12/20/16 - \$31.43/hour
9. Richard Rahn – Corrections System Operator – Jail – 9/9 – 10/11/16 - \$17.03/hour
10. Tricia Mckee – Senior Records Technician – Register of Deeds – 12/12 – 12/27/16 - \$21.70/hour
11. Barbara Jansa – Senior Records Technician – Register of Deeds – 12/12 – 12/27/16 - \$21.70/hour
12. Vicki Fuglsby – Senior Records Technician – Register of Deeds – 12/12 – 12/27/16 - \$21.70/hour
13. Natalie Surkalovic – Paralegal – Public Defender’s Office – 16/12 – 12/27/16 - \$26.44/hour
14. Mary Baker – Paralegal – Public Defender’s Office – 16/15 – 12/21/16 - \$28.47/hour
15. Shelly Sjovold – Collections Assistant – Museum – 12/12 – 12/27/16 - \$21.70/hour
16. Jessie Nesseim – Museum Interpreter – Museum – 9/9 – 12/27/16 - \$17.37/hour
17. William Hoskins – Museum Director – Museum – 24/14 – 12/27/16 - \$3,825.60/bi-weekly
18. Jason Toering – Computer Support Technician – 16/12 – 12/27/16 - \$26.44/hour
19. Karen Weeldreyer – Senior Tax and License Technician – Treasurer – 12/10 – 12/28/16 - \$20.66/hour
20. Deb Critser – Senior Tax and License Technician – Treasurer – 12/12 – 12/27/16 - \$21.70/hour
21. Patricia Henry – Accountant – Treasurer – 16/10 – 12/28/16 - \$25.16/hour
22. Lavonne Robinson – Administrative Clerk – Human Services – 9/12 – 12/27/16 - \$18.71/hour
23. Patricia Kroupa – Veterans Service Officer – Human Services – 16/13 – 12/21/16 - \$27.10/hour
24. Anny Libengood – Caseworker – Human Services – 16/14 – 12/27/16 - \$27.77/hour
25. Patricia Allen – Custodian – Facilities – 6/12 – 12/27/16 - \$16.14/hour
26. Sandra Wardell – Custodian – Facilities – 6/12 – 12/27/16 - \$16.14/hour
27. Safiya Godi – Custodian – Facilities – 6/12 – 12/27/16 - \$16.14/hour
28. Lynn Deyoung – Emergency Management Director – Emergency Management – 24/12 – 12/27/16 - \$3,640.80/bi-weekly
29. Randy Fods – Road Maintenance Team Member – Highway – 12/14 – 12/27/16 - \$22.80/hour

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Variable Hour Increases Recommended by Department Heads effective 12/17/16

1. Loren Dykshorn – Correctional Officer – Jail - \$21.27/hour
2. Andrea Kelly – Correctional Officer – Jail - \$20.76/hour
3. Dennis Clauson – Correctional Officer – Jail – 21.79/hour
4. Jaclyn Noteboom – Corrections System Operator – Jail - \$21.27/hour

Special Personnel Action

Upon the request of Carey Deaver, Director of Human Resources, MOTION by Beninga, seconded by Bender, to approve Resolution MC16-72 establishing salaries for elected officials. 4 ayes.

**RESOLUTION MC 16-72  
ESTABLISHMENT OF CERTAIN COUNTY ELECTED OFFICIALS’ ANNUAL SALARIES**

**WHEREAS**, the Minnehaha County Commission has approved a budget for fiscal year 2017, in which it has designated certain funds for payment of annual salaries for five of its elected officials – State’s Attorney, Sheriff, Auditor, Register of Deeds, and Treasurer; and,

**WHEREAS**, South Dakota Codified Law provides for certain statutory minimum annual salaries for these five elected officials, absent a resolution from the County Commission establishing a different annual salary for each official, pursuant to SDCL 7-7-9.1, SDCL 7-7-12, and SDCL 7-12-15; and,

**WHEREAS**, it is the sense of the County Commission that these statutory minimum annual salaries are inadequate compensation for the duties discharged by these officials; and,

**WHEREAS**, the Commission desires to establish such different annual salaries consistent with its previously-adopted budget;

**NOW THEREFORE BE IT RESOLVED**, by the Minnehaha County Board of Commissioners, that the annual salaries of the Minnehaha County State’s Attorney, Sheriff, Auditor, Register of Deeds, and Treasurer be established, effective December 17, 2016, the first day of the 2017 payroll year, as follows:

State’s Attorney	\$127,836.80
Sheriff	\$123,011.20
Auditor	\$93,288.00
Register of Deeds	\$86,881.60
Treasurer	\$86,798.40

Dated this 27<sup>th</sup> day of December, 2016.

APPROVED BY THE COMMISSION:  
Cindy Heiberger  
Chairman

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ATTEST: Bob Litz, Auditor  
Olivia Larson  
Deputy Auditor

#### LIEN COMPROMISE

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on an application for a compromise of lien for DPNO 90692 in the amount of \$333. Public Defender services were provided to the applicant in May 2016. The applicant lists total assets of \$93,210 including a 1998 vehicle, household goods, and a house. Liabilities include an outstanding home mortgage of \$74,600 and credit card bills. His 2015 tax return indicates an adjusted gross income of \$45,094. The applicant is requesting a release of the lien in full upon payment of \$100. MOTION by Bender, seconded by Beninga, to leave the lien as it currently stands. 4 ayes.

#### PUBLIC COMMENT

Dick Kelly, 2409 S 3<sup>rd</sup> Ave, Sioux Falls, spoke on his experience as a Minnehaha County Commissioner and offered advice to the Commissioners going forward.

#### SUPPLEMENTS

Kim Adamson, Finance and Budget Officer, gave a briefing on requests from county departments for authorization to utilize savings in their personnel budgets to offset operating and capital expenses as mandated by County Policy. The Commission Office is requesting to use \$15,000 of their personnel savings to cover overages in ASN 15034/Other Professional Services. JDC is requesting to use \$275,000 in personnel savings for overages in ASN 16725/Alternatives to Detention. The Public Defender's Office is requesting to use \$15,000 in personnel savings to cover overages in Other Professional Services and Interpreter Services. The State's Attorney's Office is requesting to use \$40,000 of personnel savings to offset Blood Withdrawal/ASN15631 costs. MOTION by Beninga, seconded by Kelly, to authorize the utilization of personnel savings for the Commission Office, JDC, Public Defender's Office, and State's Attorney's Office. 4 ayes.

Kim Adamson, Finance & Budget Officer, presented budget supplements needed to close out the year for various items which are reimbursements and pass-through dollars. MOTION by Bender, seconded by Kelly, to approve the following supplements: From the General Fund to the Human Services budget, ASN 17370, HS Exercise Account, \$237.40 representing reimbursement from the employee's share of the vending machines. From the General Fund to the Human Services budget, ASN 17373, Bus Passes, \$1,550 representing reimbursement from various organizations for the cost of printing bus passes that are donated to the County. From the General Fund to the Human Services budget, ASN 17374, HS Donations, \$2,000 representing donations for out of the ordinary Human Services expenses. From the General Fund to the Safe Home budget, ASN 18180, Safe Home Donations, \$3,520 representing a donation to Safe Home. From the General Fund to the Auditors-Elections budget, ASN 15155, Postage \$25,000 representing reimbursement from the City of Sioux Falls for election mailings. From the General Fund to the Juvenile Detention Center budget, ASN 16725, Alternatives to Detention, \$45,517 representing reimbursements from member counties for start-up costs billed for the LSS shelter-care contract. From the Building Fund to the Building Fund Budget, ASN 19625, Fairgrounds, \$177,642 representing insurance reimbursements from Midwest Family Mutual for roof repairs and \$75,000 representing a donation from the City of Sioux Falls for the comfort station construction project at the Fairgrounds. From the Pass-Thru Grants Fund to the Pass-Thru Grants budget, ASN 20353, Hospital Preparedness Grant, \$159,488 representing Federal grant funds. From the Pass-Thrus Grants Fund to the Pass-Thru Grants budget, ASN 20356, ICWA Professional Services, \$107,381 representing Federal and State grant funds. 4 ayes.

Joe Bosman, Lieutenant, was present to request supplements to various expenditure ASNs in the Sheriff's Budget and Jail Budget representing reimbursement from various State and Federal Grants and donations. MOTION by

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Bender, seconded by Kelly, to supplement \$24,627 from the Byrne/JAG Grant Fund to ASN 20460, 2016 Byrne/JAG Allocation; and to supplement \$150,144.52 from the General Fund to the following expenditures in the Sheriff’s Budget: ASN 16531, \$12,507.06, HIDTA Grant - equipment, training, supplies; ASN 16573, \$800.00, Explorer Donations - donations, community service payments; ASN 16576, \$60.00, DARE Donations – donations, school resource program; ASN 16574, \$1,991.10, State Drug Fund – training and \$4,125.00, State Drug Fund – drug control; ASN 16572, \$1,500.00, Donations; ASN 16594, \$10,424.64, Highway Safety Grant - vehicle equipment; ASN 16544, \$6,000.00, Outside Agency contributions to Tea-Ellis Range; ASN 16593, \$5,061.72, SFPD/MCEM portion of Mobile Command Post; ASN 16460, \$40,000, Air Guard Uniforms and Equipment – expenses funded by contract amendment; ASN 16522, \$1,093.00, SFPD/MCEM portion of property insurance on emergency vehicle; ASN 16501, \$16,922.28, US Marshal Task Force overtime; ASN 16501, \$5,543.72, Highway Safety Grant overtime; ASN 16601, \$2,728.76, Highway Safety Grant overtime; ASN 16678, \$35,987.00, 2016 SCAAP Allocation; ASN 17060, \$1,444.24, STI Uniform Allowance – reimbursement for double payment; ASN 16562, \$3,956.00, SWAT Supplies. 4 ayes.

Lynn DeYoung, Emergency Management Director, presented a request for budget supplements for various grant programs. MOTION by Kelly, seconded by Beninga, to approve the following supplements totaling \$725,593.63 to the Emergency Management budget: ASN 16921 – 2016 Homeland Security Grant 491,733.73; ASN 16922 - 2014 Homeland Security Discretionary Grant \$7,341.62; ASN 16923 – 2015 Homeland Security Law Enforcement Grant \$81,131.53, 2015 Local Fusion Center Grant \$43,377, 2015 Special SWAT Training Grant \$26,778.22, 2015 Homeland Security Discretionary Grant \$28,907.96; 2015 Home Security Grant \$30,374.27. From Pass-Thru Grant to Emergency Management Budget, ASN 16993, \$15,949.30 for Hospital Preparedness Coalition Grant and Ebola Grant for administrative fees. To approve the following supplement totaling \$26,692 to the Planning Budget to ASN 18234 for 2016 State & Local Agreement Grant – Pictometry. 4 ayes.

HEARING FOR GENERAL FUND SUPPLEMENTS

Kim Adamson, Finance & Budget Officer, was present and gave a briefing for the public hearing on various supplements to the FY2016 budget. Karl Thoennes, Court Administrator, Judge Larry Long, and Judge John Pekas answered Commissioner questions and spoke on potential reasons Courts is historically over budget. MOTION by Beninga, seconded by Bender, to approve Resolution MC16-73. 4 ayes.

RESOLUTION MC16-73  
FOR SUPPLEMENTAL BUDGET

WHEREAS it is necessary to supplement the 2016 and 2017 Annual Budgets in order to carry on the indispensable functions of Minnehaha County; and

WHEREAS, the adoption of the proposed Supplemental Budget was duly considered by the Minnehaha County Commission on the 27<sup>th</sup> day of December, 2016, at 9:15 a.m., in the Commission Meeting Room, pursuant to due notice; now, therefore, be it

RESOLVED by the Minnehaha County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

**2016 Annual Budget Supplements**

From the General Fund to the following budgets:

ASN 15034	County Commission-Prof Services	\$	50,000
ASN 15102	Auditor-Elections Part-time Salaries	\$	15,000
ASN 15155	Auditor-Elections Postage	\$	11,000
ASN 15156	Auditor-Elections Printing/Forms	\$	52,000

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ASN 15182	Auditor-Elections Precinct Officials	\$ 28,000
ASN 15223	Courts-Commitment-HSC	\$ 36,000
ASN 15227	Courts-Jury Fees	\$ 58,500
ASN 15228	Courts-Legal Services	\$ 453,660
ASN 15229	Courts-Child Defense Attorneys	\$ 76,000
ASN 15232	Courts-Interpreters	\$ 29,000
ASN 16725	JDC-Alternatives to Detention	\$ 129,500
ASN 20627	Coroner-Transportation	\$ 5,000
<b>Total General Fund</b>		<b>\$ 943,660</b>

From the Highway Fund to the following budgets:

ASN 17180	Highway Intergovernmental	\$ 12,000
<b>Total Special Revenue Fund</b>		<b>\$ 12,000</b>

From the Domestic Abuse Fund to the following budgets:

ASN 21425	Domestic Abuse	\$ 2,000
<b>Total Special Revenue Fund</b>		<b>\$ 2,000</b>

From the Building Fund to the following budgets:

ASN 19683	Financing Costs	\$ 95,320
<b>Total Building Fund</b>		<b>\$ 95,320</b>

From the Debt Redemption Fund to the following budgets:

ASN 19880	Debt Redemption Fund, Bond P&I	\$ 272,910
<b>Total Debt Service Fund</b>		<b>\$ 272,910</b>

**2017 Annual Budget Supplements**

From the General Fund to the following budgets:

ASN 15593	Information Technology-Software	\$1,354,000
ASN 15600	States Attorney-Salaries	\$ 120,806
ASN 15607	States Attorney-Social Security	\$ 9,242
ASN 15609	States Attorney-Retirement	\$ 7,248
ASN 15617	States Attorney-Group Insurance	\$ 30,252
<b>Total General Fund</b>		<b>\$1,521,548</b>

From the Debt Redemption Fund to the following budgets:

ASN 19880	Debt Redemption Fund, Bond P&I	\$7,762,910
<b>Total Debt Service Fund</b>		<b>\$7,762,910</b>

APPROVED BY THE COUNTY COMMISSION:

Cindy Heiberger  
Chairman

ATTEST:  
Olivia Larson  
Deputy Auditor

**VEHICLE PURCHASE**

Lynn DeYoung, Emergency Management Director, requested declaring one 2008 Chevrolet Suburban, VIN 3GNFK16348G249220, as surplus for disposal and assign one 2015 GMC, VIN 1GKS2AKC7FR739438, from the Highway Department to the Emergency Management Department. The Emergency Management Director's Suburban is no longer operable and would cost an estimated \$4,000-6,000 to repair. This vehicle



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was not scheduled to be replaced until 2018, therefore, the replacement is not budgeted. The GMC has a value of \$32,000 and would need approximately \$1,500 in new equipment bringing the total cost to the Emergency Management Department to \$33,500. If the Emergency Management Department purchased a new vehicle, the total cost would be \$44,657. MOTION by Bender, seconded by Kelly, to declare one (1) Emergency Management 2008 Chevrolet Suburban, VIN 3GNFK16348G249220, as surplus for disposal at public auction. 4 ayes. MOTION by Kelly, seconded by Bender, to declare one (1) 2015 GMC, VIN 1GKS2AKC7FR739438, as surplus for sale from the Highway Department to Emergency Management in Budget Year 2017 at a cost of \$32,000. 4 ayes. MOTION by Bender, seconded by Beninga, to authorize Emergency Management to Purchase one (1) 2015 GMC, VIN 1GKS2AKC7FR739438, in Budget Year 2017 at a cost of \$32,000 from the Highway Department. 4 ayes.

DJ Buthe, Highway Superintendent, requested authorization to purchase one 2017 GMC Yukon from Billion Automotive of Sioux Falls at a cost of \$43,979. Due to the preceding authorization to assign one 2015 GMC to the Emergency Management Department, the Highway Department is in need of a vehicle. This vehicle is not budgeted for in 2016, but there is available funds in the Highway Department's 2016 budget to cover the cost. MOTION by Kelly, seconded by Bender, to authorize the Highway Department to purchase one (1) 2017 GMC Yukon from Billion Automotive in the amount of \$43,979. 4 ayes.

#### LEASE

DJ Buthe, Highway Superintendent, gave a briefing on a Lease Agreement with Jensen Holdings, LLC (Jensen Electric) to temporarily house two fire trucks within their facility during the replacement of a bridge located east of Renner, Structure #50-205-140, at a cost of \$760 per month. Due to the bridge replacement, local residents voiced concerns about the fire protection to the eastern portions of Mapleton Township and the surrounding areas. Housing two fire trucks at Jensen Electric for the duration of the bridge replacement would allow for no loss in service. Replacement of the bridge is expected to last three months. MOTION by Kelly, seconded by Bender, to authorize the Chair to sign the Lease Agreement with Jensen Holdings, LLC at a monthly rent of \$760 to house two fire trucks. 4 ayes.

#### AGREEMENT

DJ Buthe, Highway Superintendent, gave a briefing on a Professional Services Agreement with Ulteig for the 2017 Minnehaha County bridge railing maintenance projects at a cost not to exceed \$55,560. Ulteig will provide analysis of existing conditions, design, and plan preparation for guardrail improvements on 347 miles of County Highway. MOTION by Bender, seconded by Kelly, to authorize the Chair to sign the Professional Services Agreement with Ulteig at a cost not to exceed \$55,560. 4 ayes.

#### RESOLUTION

Shannon Schultz, Assistant Highway Superintendent, gave a briefing on a resolution that would replace Resolution MC13-10 which established fees for overweight/oversize permits. The Highway Department has met with a representative from the Sioux Falls Contractors' Association regarding the proposed change. MOTION by Kelly, seconded by Beninga, to approve Resolution MC16-74. 4 ayes.

MC16-74  
RESOLUTION REVISING MC13-10  
ESTABLISHING NEW FEES FOR  
HIGHWAY OVERWEIGHT/OVERSIZE PERMITS

WHEREAS, the Minnehaha County Highway Department currently administers Highway Overweight/Oversize Permits to the public at specified fees according to Resolution MC12-72; and

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WHEREAS Resolution MC13-10 established fees for single trip, multiple trip, and annual trip overweight and oversize permits as administered through the Minnehaha County Highway Department; and

WHEREAS, the Minnehaha County Board of Commissioners finds it necessary to periodically adjust fees to keep pace with rising costs for these services;

NOW THEREFORE BE IT RESOLVED by the Minnehaha County Board of Commissioners that the Minnehaha County Highway Department is hereby authorized to charge the following fees:

- Single Trip Permit..... \$21.00 + \$ 0.45 per ton overweight / mile
- Multiple Trip Permit ..... \$21.00 + \$ 8.25 per ton overweight / month
- Annual Trip Permit .....\$21.00 + \$33.00 per ton overweight
  
- Single Trip Over-size Only ..... \$21.00
- Annual Over-size Only ..... \$63.00

All fees collected shall be deposited into the County Highway Fund.

Approved this 27<sup>th</sup> day of December, 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger  
Chairman

ATTEST: Bob Litz, Auditor  
Olivia Larson  
Deputy Auditor

AGREEMENT

Jamie Gravett, JDC Director, presented an agreement among Minnehaha County, Lutheran Social Services, and fifteen (15) partner counties for juvenile inmate housing services made available at a daily rate of \$220 per day, per bed for JDC housing and \$185.52 per day, per bed for Shelter Care housing. A provision within the contract allows for the change of the Shelter Care rate as it is dependent upon the State’s calculation in April 2017 for their next fiscal year starting July 1, 2017. The rate for Community Supervision services to Lincoln County is set at \$60.00 per day, per youth. MOTION by Bender, seconded by Beninga, to authorize the Chair to sign the 2016 JDC Partner County Agreements with Davison, Moody, Lincoln, Turner, Lake, Clay, McCook, Yankton, Charles Mix, Brookings, Hutchinson, Union, Bon Homme, Hanson, and Miner counties. 4 ayes.

GRANT

Kersten Kappmeyer, Chief Civil Deputy State’s Attorney, requested approval for the third year of a three year grant for two (2) fulltime DUI/Vehicular Crimes Prosecutors and one (1) Legal Office Assistant to oversee and track all DUI cases in Minnehaha County. The grant was awarded in 2014 by the South Dakota Department of Public Safety and will provide funding through the end of 2017. The positions are not to exceed a fulltime employee salary equivalent to a Grade 22/Step 3. MOTION by Kelly, seconded by Beninga to approve the acceptance of grant funding for two (2) fulltime DUI/Vehicular Crimes Prosecutors and one (1) Legal Office Assistant through the South Dakota Department of Public Safety for the Minnehaha County State’s Attorney’s Office for FY2017. 4 ayes.

MEMORANDUM OF UNDERSTANDING

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Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on a Memorandum of Understanding (MOU) with the City of Sioux Falls for Pictometry services. An agreement with Pictometry International Corp. was approved by the Commission on December 13, 2016, and included a letter of intent from the City to enter into a MOU with the County for the use of Pictometry aerial imaging services. The City will pay the County \$20,825 annually for three years. MOTION by Bender, seconded by Beninga, to authorize the Chair to sign the Memorandum of Understanding with the City of Sioux Falls for Pictometry services for the years 2017, 2018, and 2019 with annual payments of \$20,825 to be paid by the City to the County. 4 ayes.

#### LIAISON REPORTS

Commissioner Kelly reported Jodi Fick has been appointed as the Library Director of Siouxland Libraries.

Commissioner Beninga reported on a meeting with Kari Benz, Director of Human Services, regarding the possible use of an attorney to assist with concerns about the involuntary commitments process.

#### NEW BUSINESS

Carol Muller, Commission Administrative Officer, reported that the January 3, 2017, Commission Meeting will be an organizing meeting for the new year.

#### OLD BUSINESS

Commissioner Heiberger stated this would be Commissioner Kelly's last meeting as a County Commissioner and thanked him for his years of service. Commissioner Beninga stated that working with Kelly has been an extremely positive experience and appreciates his service. Commissioner Bender thanked Kelly for his guidance and service.

MOTION by Kelly, seconded by Beninga, to adjourn into executive session for discussion on contracts. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday January 3, 2017.

#### APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

Olivia Larson

Deputy Auditor