

03/02/2021

THE MINNEHAHA COUNTY BUILDING COMMITTEE CONVENEED AT 7:45 A.M. March 23, 2021, pursuant to adjournment on March 2, 2021. Committee Members present were: Barth, Bender, Beninga, Heiberger, Karsky, Kriens, Kyte (via Zoom Videoconference), and Muller.

MOTION by Bender, seconded by Barth, to approve the March 2, 2021, Building Committee Meeting Minutes. 8 ayes.

OFFICE STANDARDS

Craig Dewey, Assistant Commission Administrative Officer, presented proposed office standards for discussion. Committee Members discussed standards for new or remodeled spaces versus existing spaces. The use of personal items such as coffee pots, mini fridges, and space heaters was also discussed. Sheriff Mike Milstead commented on the need to consider flexibility in shared buildings such as the Law Enforcement Center. Auditor Ben Kyte suggested that the office standards should designate the person or department responsible for enforcement of the standards. Julie Hofer, Public Advocate, commented on feedback from her staff including the use of personal items. Ms. Hofer also expressed interest in the standardization of space heaters. Dan Hagggar, State's Attorney, commented on feedback received from his staff, the need to ensure that employees feel valued, and the concern that future elected officials may not appreciate certain standards. Mr. Hagggar further advised that a resolution should be utilized to adopt office standards.

BUILDING PROJECTS

Craig Dewey, Assistant Commission Administrative Officer, presented on the Highway Facility Project, the Administration Building and Extension Building Projects, and the Gravel Pit Sale. The following updates were provided regarding the Highway Facility Project: design documents have been reviewed and will be turned over to the Construction Manager At-Risk, the location of structural columns was reviewed as part of the floorplan, and Building 7 will be relocated for future use. Additionally, ways to prevent drainage issues are being considered. The following updates were provided regarding the Extension Building Remodel: the floorplan has been revised to meet budgetary needs, the roof needs to be replaced, and the basement contains concrete walls with most being load bearing walls. Mark Kriens, Facilities Director, spoke on a roof inspection that was conducted and explained that a second opinion will be sought before deciding the best course of action. The Administration Building Remodel will move the Commission Office to the third floor, the State's Attorney's Office will occupy the second floor, and an area on the third floor will be available to conduct certain election activities. The County Gravel Pit was sold by auction in February. The closing date for the sale is scheduled for March 30, 2021.

MOTION by Barth, seconded by Heiberger, to adjourn. 8 ayes.

APPROVED BY THE BUILDING COMMITTEE:

Dean Karsky
Building Committee Chair

ATTEST:

Olivia Larson
Deputy Auditor