

**Solicitation for Sealed Bids  
for the Sale of**

**GPS Survey Equipment &  
Associated Hardware**

**Minnehaha County, South Dakota**

**Bid Date: March 6, 2019**



Prepared by:  
Minnehaha County  
2424 E. 60<sup>th</sup> Street North  
Sioux Falls, SD 57104



2124 E. 60<sup>th</sup> Street North, Sioux Falls, SD 57104  
**Strong Foundation. Strong Future.**  
Equal Opportunity Employer and Service Provider

P: (605)367-4316  
F: (605)367-7255  
[minnehahacounty.org](http://minnehahacounty.org)



# Notice to Bidders

Minnehaha County Highway Department is soliciting bids for the sale of **"GPS Survey Equipment and Associated Hardware."**

Contact the Highway Department at 605-367-4316 to receive a listing of the equipment and materials included.

Sealed bids shall be received by Minnehaha County Auditor's Office, 415 N Dakota Avenue, Sioux Falls, SD 57104, not later than **10:15 a.m., Wednesday, March 6th, 2019. Bids shall be publicly opened and read by the Auditor and a witness at the Auditor's Office at 10:30 a.m.**

Proposal forms that must be used are available at Minnehaha County Highway Department located at 2124 E 60th Street North, Sioux Falls, SD 57104. Bids submitted on forms other than the proposal supplied by the Minnehaha County Highway Department will be irregular and will not be considered.

Minnehaha County reserves the right to reject any or all bids, waive technicalities, and make award(s) as deemed to be in the best interest of the County.

Publish:

Argus Leader on February 18, and February 25

Brandon Valley Journal on Feb 20

Garretson Gazette on February 21

Minnehaha Messenger on February 21

## Instructions to Bidders

1. **Completing the Bid Form:** All bids must be made on the bid forms provided within this document, except the bidder may attach a substitute computer-generated proposal form. Information shall be typed or printed in ink. The preparer must initial erasures and/or corrections. Each bid must be signed in ink by the bidder or authorized officer.
2. In general, this package consists of the sale of a Trimble R10, R6, and hand held data collector along with all necessary equipment to use and operate said items. The following is a general listing of all items that may or may not be included in this package of GPS Survey Equipment and Associated Hardware.

1	R10 GNSS w/UHF internal radio	5310427924
1	GNSS Base and Battery Kit	
1	TSC3 w/Trimble access no internal 2.4 GHZ radio ABCD key pad	RS1FC27948
1	Application Roads for TSC3 survey controller	
1	Range pole bracket for TSC3	
1	TDL450H Radio System Kit	12466151
1	Battery Charger Kit for TDL450H	
1	Antenna Kit w/carrying case for TDL 450	
1	Bipod, thumb release, yellow	
1	R6 RTK Rover	5311428298
	-- Trimble R6 GLONASS Upgrade (factory)	5311428298
1	SECO Tribrach Adapter	
1	SECO Snap-Lock Rover Rod, aluminum, yellow	
2	Tripod	
1	OP Tribrach	

The bid shall be one price for all. No single item or grouping of items may be bid separately. All equipment was purchased new in April of 2013 from Frontier Precision and has been gently used.

3. All items are bid "as is." There is no guarantee of performance and/or compatibility on any item. Software, firmware, etc., updates may or may not be current.
4. All bidders are encouraged to personally inspect all items to be included in the sealed bid auction. Said items are available for inspection at the Minnehaha County Highway Department, located at 2124 E 60<sup>th</sup> Street North, Sioux Falls, SD 57104. Please contact the office for an appointment by calling 605-367-4316.
5. **Federal Tax ID Number:** Each bidder shall state its Federal Tax Identification Number on the line provided on the bid form.

6. **Bid Guaranty/Payment:** The need for a Bid Bond and/or Bid Guarantee has been waived for this auction by sealed bid of GPS Equipment and Associated Hardware. The Bidder shall include a bank check, cashier's check, or money order as payment for the items bid along with their bid form in the amount of their bid made payable to Minnehaha County. All non-successful bidders will have their payment returned to them in the mail from the Auditor's Office. Failure to include payment in the correct amount bid is cause for rejection of bid.
7. **Addenda:** The bidder shall acknowledge receipt of all addenda in the space provided in the bid proposal.
8. **Delivery of Proposals:** Each proposal shall be submitted in a sealed envelope with **Bid Proposal**, "GPS Survey Equipment," and "Due March 6" date clearly printed on the front. When sent by mail, the sealed proposal shall be addressed as follows:

**Due: March 6, 2019**

Minnehaha County Auditor's Office  
415 N Dakota Avenue  
Sioux Falls, SD 57104  
Bid Documents Enclosed

Proposals shall be filed prior to the time and at the place specified by the Notice to Bidders. Proposals received after the time for opening of bids will be returned to the bidder unopened.

All sealed bids must be received by the Minnehaha County Auditor's Office, 415 N. Dakota Avenue, Sioux Falls, SD 57104, no **later than 10:15 a.m.** on the date of opening. Bids received after 10:15 a.m. or at a location other than the Minnehaha County Auditor's Office, will not be accepted. Bids will be publicly opened and read at the Auditor's Office at **10:30 a.m.** Bids delivered by Federal Express, U.S. Mail, etc., will be receipted as they arrive in the Auditor's Office. Except as otherwise provided by law, the record and each bid shall be open to public inspection. (SDCL 5-18A-5 (4))

9. **Withdrawal of Bids:** Any bid may be withdrawn by letter, in person or by electronic communications. Any bid may be modified by mail, FAX or electronic notice provided such notice is received no later than the time set for the opening of bids. The electronic notice or FAX cannot reveal the bid price but only the addition or subtraction to the bid price. An electronic notice or FAX may not be withdrawn after the opening of the bid, and all FAX and electronic notices must be confirmed in writing before the awarding of the contract. (SDCL 5-18A-5 (6))
10. **Bid Results:** Results of bid openings will be available at the Minnehaha County Highway Department following tabulation of the bids. A report on the bid opening will be presented by Minnehaha County Highway Department at the first subsequent Commission meeting. After an award has been made and signed by the Commission, all bid proposals and related information will be on file at the Minnehaha County Auditor's Office for public review. Minnehaha County Auditor's Office will do all formal and informal notifications of bid awards.

- 11. Method of Award:** This request will be evaluated and the highest value bid shall be awarded. The County expressly reserves the right to waive technical irregularities. The County also expressly reserves the right to reject any and all bids if none received are satisfactory, or if it believes an agreement has been entered into by the bidders to prevent competition.
12. The successful bidder shall retrieve said equipment within 10 days after their payment clears. Minnehaha County Highway Department staff will notify all bidders of the bid results via email.

# PROPOSAL FORM

Project #: **GPS Survey Equipment  
And Associated Hardware**

Bid Date: **Wednesday, March 6, 2019**

**TOTAL AMOUNT BID** \$ \_\_\_\_\_ (lump sum)

**Total Amount Bid in written form:**

---

---

Bidder acknowledges that payment in the amount bid is attached to this bid form.

Yes

No

The undersigned acknowledges receipt of the following addenda to the plans and/or specifications (give number and date of each):

ADDENDUM NO. \_\_\_\_\_

DATED: \_\_\_\_\_

It is understood that the right is reserved by Minnehaha County to reject any or all bids, and Minnehaha County reserves the right to waive technicalities and make award(s) as deemed to be in the best interest of the County.

Respectfully submitted,

\_\_\_\_\_  
By

\_\_\_\_\_  
Federal Tax I.D. Number

OFFICIAL ADDRESS AND PHONE NUMBER:

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Email Contact